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SOUTH HAMS EXECUTIVE - THURSDAY, 11TH SEPTEMBER, 2014

Agenda, Reports and Minutes for the meeting

Agenda No Item

1. **Agenda Letter** (Pages 1 - 2)

2. **Reports**

Reports to Executive:

- a) Item 7 - Rural Development Programme for England (RDPE) Local Action 2015 to 2020 (Pages 3 - 22)
- b) Item 8 - Sustainable Community Locality Fund 2013/14 (Pages 23 - 34)
- c) Item 9 - Car Parking Tariff Review in Totnes (Pages 35 - 42)
- d) Item 10 - Review of Off Street Parking Places Order in Beesands (Pages 43 - 48)
- e) Item 11 - Car Parking Tariff Review in Hope Cove (Pages 49 - 52)
- f) Item 12 - Medium Term Financial Strategy 2015/16 to 2018/19 (Pages 53 - 78)
- g) Item 13 - Annual Treasury Management Report 2013/14 (Pages 79 - 90)

3. **Minutes** (Pages 91 - 98)

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Agenda Item 1

To: Members of the Executive
(Cllrs Bastone, Gilbert, Hicks,
Saltern, Tucker, Ward and Wright)

Our Ref. CS/KT

cc: Remainder of Council (for information)
Usual officer and press circulation

3 September 2014

Dear Member

A meeting of the **Executive** will be held in the **Cary Room**, Follaton House, Plymouth Road, Totnes on **Thursday, 11 September 2014 at 10.00 am** when your attendance is requested.

Yours sincerely

Kathryn Trant
Member Services Manager

<p>FOR ANY QUERIES ON THIS AGENDA, PLEASE CONTACT KATHRYN TRANT MEMBER SERVICES MANAGER ON DIRECT LINE 01803 861185</p>
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AGENDA

1. **Minutes** - to approve as a correct record and authorise the Chairman to sign the minutes of the meeting of the Executive held on 24 July 2014 (previously circulated);
2. **Members in Attendance** – the Chairman is advised of non Executive Members wishing to speak;
3. **Urgent Business** - brought forward at the discretion of the Chairman;
4. **Division of Agenda** - to consider whether the discussion of any item of business is likely to lead to the disclosure of exempt information;
5. **Declarations of Interest** - Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting;
6. **Public Question Time** – a period of up to 15 minutes is available to deal with questions submitted to the Council in accordance with the Executive Procedure Rules (page 1 only);

7. **Rural Development Programme for England (RDPE) Local Action 2015 to 2020** – to consider a report that seeks approval for the Council to be the Accountable Body for the greater Dartmoor LEAF and South Devon Coastal LAG (pages 2 to 18);
8. **Sustainable Community Locality Fund 2013/14** – to consider a report that provides the Executive with an update on projects supported through the Sustainable Community Locality Fund (SCLF) in 2013/14(pages 19 to 29);
9. **Car Parking Tariff Review in Totnes** – to consider a report that makes recommendations in respect of Pay & Display tariffs and charging periods in Totnes car parks (pages 30 to 36);
10. **Review of Off Street Parking Places Order in Beesands** – to consider a report that makes recommendations in respect of reviewing the parking restrictions in Beesands (pages 37 to 40);
11. **Car Parking Tariff Review in Hope Cove** – to consider a report that makes recommendations in respect of Pay and Display tariffs in Hope Cove car park (pages 41 to 44);
12. **Medium Term Financial Strategy 2015/16 to 2018/19** – to consider a report that updates the medium term forecast and proposes some early thoughts about how the funding gap might be bridged with a view to setting direction of travel for the next four years (pages 45 to 65);
13. **Annual Treasury Management Report 2013/14** – to consider a report that informs of the results and performance of the Treasury Management activity undertaken in 2013/14 (pages 66 to 75);
14. **Reports of Other Bodies:** to receive, and as maybe necessary to approve, the minutes and any recommendations of the under-mentioned body:-
 - (a) Economy and Environment Scrutiny Panel: 4 September 2014 (to follow).

Members of the public may wish to note that the Council's meeting rooms are accessible by wheelchairs and have a loop induction hearing system

Please note that this agenda is available on audio cassette for those with a visual impairment

**MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER
THIS AGENDA HAS BEEN PRINTED ON ENVIRONMENTALLY FRIENDLY PAPER**

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SOUTH HAMS DISTRICT COUNCIL

AGENDA
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NAME OF COMMITTEE	Executive
DATE	11 September 2014
REPORT TITLE	Rural Development Programme for England – Local Action 2015-2020
REPORT OF	Economic Development Officer
WARDS AFFECTED	All wards in the South Hams

SUMMARY OF REPORT:

This report seeks to put in place arrangements to enable effective delivery of approx. £3.8 million of external funds, covering South Hams, West Devon and Teignbridge for the period 2015-2020 under the Community Led Rural Development Programme for England.

These community led programmes are known as the South Devon Coastal Local Action Group (LAG) and the Greater Dartmoor Local Enterprise Action Fund (LEAF).

FINANCIAL IMPLICATIONS:

1. An annual contribution of £16,400 per year for 6 years, totalling £98,400 towards the costs of programme management and administration and project development from the Economic Initiatives Reserve.
2. The costs to the Accountable body of £17,500 per year which would be met fully through the management and administration budget allocated to the Rural Development Programme for England. More details appear at section 4 below.

RECOMMENDATIONS:

That the Executive:-

1. Approves that the Council performs the function of Accountable Body for both the Greater Dartmoor Local Enterprise Action Fund (LEAF) and the South Devon Coastal Local Action Group (LAG) for the Rural Development Programme 2015-2020
2. Agree an annual contribution of £16,400 per year for 6 years, totalling £98,400 towards the costs of programme management and administration and project development from the Economic Initiatives Reserve.

OFFICER CONTACT:

Carol Trant, Economic Development Officer – carol.trant@southhams.gov.uk (01803 861267)

Lisa Buckle: Telephone ext no. 1413 e-mail lisa.buckle@swdevon.gov.uk Marion Playle: Telephone ext no. 3647 marion.playle@swdevon.gov.uk

BACKGROUND

1.1 Rural Development Programme for England (RDPE) - Local Action 2007-2013

During the 2007 – 2013 programme, the Greater Dartmoor LEAF and South Devon Coastal LAG, brought a total of £3.8m of European funding in to the area to support projects that were focused on:

- Creating and growing businesses
- Innovative service provision and
- Bringing greater benefits from our unique environment

In total, over 200 projects were funded, and achieved the following results:

- Created over 80 full time jobs
- Supported over 650 businesses
- Provided over 1,000 free/subsidised training courses
- Attracted over 8,500 additional tourists and
- Provided new/improved facilities for 65 villages (e.g. community shops, village halls, etc)

Appendix A shows a list of the LAG projects supported under the 2007-2013 programme and

Appendix B shows a list of the LEAF projects supported under the 2007-2013 programme.

In addition to the European funding, a further £6.57 million of match funding was generated, most of it from the private sector. The final total overall value exceeded £9 million pounds.

The programmes were run through a partnership with South Hams District Council as Accountable body (responsible for financial probity and contract holders for the programmes), the Devon Renaissance (DR) Company as delivery body (responsible for management and administration) and groups of local volunteers as management teams for each programme (responsible for making decisions about how to invest the funding locally).

The programmes worked to exacting European and national audit standards, with detailed, rigorous procedures for the responsible management and disbursement of the funds to local projects that matched onto the Local Development Strategies.

The programmes were recognised as two of the most successful Local Action Groups of 64 nationally and both being awarded additional funding from the Department for the Environment, Food and Rural Affairs (Defra) as they progressed in recognition of this good performance.

1.2 Rural Development Programme for England (RDPE) - Local Action Transition Period 2014

Funding of £70,000 was secured to develop two new local development strategies (LDS) covering the LEAF and LAG areas which have been submitted to Defra to bid for RDPE – Local Action funding. Appendix C illustrates the revised programme areas using parish boundaries.

1.3 Rural Development Programme for England – Local Action 2015-2020

Defra have given the following guidance regarding the total amount of funding that could be made available:

	LEAF		LAG	
Min	£	1,853,000	£	1,446,000
Ave	£	2,184,000	£	1,635,000
Max	£	2,623,000	£	1,865,000

Defra have also indicated that we should use the average figure for budgeting purposes, which would provide a total budget of £3.8m across the two programmes.

1.4 The calculation for funding Local Action Groups is based on the information below:

Basic minimum budget (calculated to ensure all LAGs sustainable) + top up budget:

- 15% based on rural population
- 20% based on rural density*
- 50% based on GVA compared with England average
- 15% based on sparse coverage*

* ONS definitions of density and sparsity are used for this formula

1.5 In December 2013, Defra announced that the Rural Payments Agency (RPA) will become an 'Expert centre' responsible for processing all Common Agriculture Payments (CAP) which would include payments currently delivered by the Rural development programme for Local Action. It is therefore likely that during the programme the responsibility for processing the payments will transfer to the RPA.

1.6 Each project within the programme will have a specific amount of money allocated to it. Should any of the projects exceed its allocation of funding, this would have to be met by the funding applicant themselves, not by the accountable body. Any further risk to the accountable body is mitigated by the fact that the funding is paid retrospectively on receipt of invoices and evidence of delivery.

1.7 Transition Period Timescales

The following table sets out the transition period timescale:

Actions	Timescale
Consultation with the business community to inform the development the local development strategies.	The consultation took place between June and July 2014
The local development strategy has been written, approved by the LEAF and the LAG and was signed off by the Heart of the South West Local Enterprise Partnership	August 2014
The Local Development Strategies for the LEAF and the LAG were submitted to Defra	5 th September 2014
The procurement of a delivery body	Commenced at the beginning of September 2014 and will be completed before Christmas
Defra will make a decision	Autumn 2014
The programme commences	January 2015
Funding for projects	Commences January 2015

1.8 Heart of the South West Local Enterprise Partnerships (LEP)

The LEP has submitted plans to Defra for spending a European Agriculture Fund for Rural Development (EAFRD) allocation of approx. £15.5 million. This is a separate funding allocation. It is important that the LEP activities and the LAG/LEAF activities are complementary.

1.9 Overarching Aim

To deliver economic growth in rural areas, through job creation, business growth and improved productivity – using Leader (known as the RDPE - Local Action programme) six policy priorities noted in 1.8.

1.10 Specific Objectives

70% of project funding has to be delivered directly in support of jobs and growth. However, it is expected that every project a LAG approves must demonstrate it has a benefit to the rural economy. Specific objectives are:

- Support for Increasing farm productivity
- Support for micro and small enterprises including, farm diversification
- Support for rural tourism
- Provision of rural services
- Support for cultural and heritage activity and
- Support for Increasing forestry productivity

2. ISSUES FOR CONSIDERATION

- 2.1 South Hams District Council has been identified as the potential accountable body for both the LEAF and the LAG programme on the basis that:

- The Council has a proven track record of sound management and administration and
- A single entity would be the most efficient means to achieve best value for money.

3. LEGAL IMPLICATIONS

- 3.1 Under the Localism Act 2011 General Powers of Competence the Council has power to promote the economic, social and environmental well-being of its area.
- 3.2 The report is being brought to Executive so that Members are aware of the future implications for the Council in making this bid.
- 3.3 A contract between the accountable body, a delivery body, South Devon Coastal Local action Group/Greater Dartmoor Local Enterprise Action Fund to be put in place.

4. FINANCIAL IMPLICATIONS

- 4.1 The Accountable Body takes responsibility for the legal and financial management of the grant disbursed to the programmes. As the organisation receiving the funding, the accountable body is therefore responsible for putting in place an audit trail, overseeing contract management with suppliers and ensuring that the projects has sufficient cashflow.
- 4.2 It is the Accountable Body's role to ensure that proper and effective Governance is in place, overseeing the allocation and spend of external funding streams.
- 4.3 In terms of financial benefits, the opportunity exists to benefit from £3,819,000 across the two programmes over the 5 years to 2020 to support eligible projects with an estimated overall value in excess of £9 million.
- 4.4 Further EU funding is likely to become available as the programmes progress, and will be awarded to the programmes performing most effectively. The local partnerships running these programmes have an excellent track record and plan to benefit from this opportunity.
- 4.5 South Hams District Council received management and administration costs of £10,000 per year over the duration of the RDPE 2007-2013, which was put toward the audit team's costs. The costs to the Accountable body for the 2015-2020 programme is likely to be £17,500 per year which would be met fully through the management and administration budget allocated to the programme.
- 4.6 The RDPE 2007-2013 programme required an internal audit of every individual project claim to a standard set by Defra. The same extensive audit process was required by Defra regardless of the value of the claim and involved 70 days of auditor time in the peak year, and was subject to inspection. The Council's audit team were able to take this requirement into its plans during this period but with reduced resources following T18 this may not be possible in the future programme, depending on the standards and volumes set.

There may be a financial implication therefore in meeting the audit need of the programme which will only become known when Defra's requirements become clear.

- 4.7 The Council made an annual contribution to the delivery body of £27,000 per year for the delivery of the LEAF and the LAG programmes over the duration of the RDPE 2007-2013 programme. A reduced annual contribution to the delivery body of £16,400 per year is being sought for the RDPE 2015-2020 programme.

5. RISK MANAGEMENT

- 5.1 The risk management implications are as set out in Appendix attached to this report.

6. CONCLUSIONS

- 6.1 This project represents an opportunity to maximise an external funding opportunity, whilst meeting a Council priority within the Economy Delivery plan and contributing towards the development of a resilient and vibrant local economy. For every £1 spent in the 2007-2013 programme an investment of £23 was achieved.
- 6.2 This funding would also lever additional financial contributions from other sources to the extent that the total value of projects to be supported is expected to be in excess of £9 million.

7. OTHER CONSIDERATIONS

Corporate priorities engaged:	Economy, Environment and Community
Statutory powers:	Section 2 of the Local Government Act 2000
Considerations of equality and human rights:	N/A
Biodiversity considerations:	N/A
Sustainability considerations:	This programme will contribute too a more resilient and sustainable business environment, focused on jobs, growth and productivity within the rural economy
Crime and disorder implications:	None
Background papers:	None
Appendices attached:	Strategic Risk Assessment LEAF projects supported 2007-2013 LAG projects supported 2007-2013 Map of programme area

STRATEGIC RISK ASSESSMENT

No	Risk Title	Risk/Opportunity Description	Inherent risk status			Mitigating & Management actions	Ownership	
			Impact of negative outcome	Chance of negative outcome	Risk score and direction of travel			
1	Accountable Body Function	Financial risk Funding opportunity of £3.8m across SHDC, WDBC & TDC	4	2	8	↔	<p>Each successful project within the RDPE programme will be allocated a specific amount of funding. Should any of the projects exceed its allocation of funding this would be the responsibility of the project applicant.</p> <p>Funding for projects is paid retrospectively upon the provision of appropriate evidence which is inspected by Audit.</p> <p>10% of total projects costs are withheld from partners & businesses until the project has been completely signed off.</p> <p>Monitoring and evaluation of the programme will be undertaken on a regular basis.</p> <p>Meets an economy delivery plan priority: Maximising Funding Opportunities.</p> <p>The total project value is likely to exceed £9m</p> <p>The funding programme will be focused on the economy.</p>	
2	Local Authority Contribution	Failure to approve Local Authority contribution could lead to the loss of the RDPE Local Action funding opportunity and the continued highly effective partnership delivering a community led programme of projects.	5	2	10	↔	<p>Other Local Authorities would have to consider delivering the programme without this Councils contribution. This would severely affect the number of successful projects delivered in the South Hams as there would be no project development assistance.</p> <p>A reduced contribution would result in reduced support for projects and reduced overall impact of the overall programme.</p>	

3	Programme Delivery	Lack of project ideas. Capacity to deliver the programme	4	2	8	↕	Business workshops were held through June & July to gather project ideas to inform the creation of a local development strategy . Production of an effective communication strategy Sound Performance Management using proven processes and systems.
4	Officer capacity in view of other work pressures, as well as the capacity of partners	Focused approach to work load. This project would be delivering key actions within the Economy Delivery Plan & adding value to the wider local economy.	4	2	8	↕	Procurement of a delivery body to carry out management, administration and project development by a company that will have a proven track record with sound performance management to increase the capacity of both the Council and its partners. Council officer capacity remains limited but has been effective throughout the last programme.

Applicant	Project Title	Description	Project Cost	LAG Cont.
West Devon Business Information Point	Business Improvement through Skills Training	Training businesses to help them get through recession ..	£ 102,649	£ 38,947
Drakes Dartmoor Group (DDG)	Connecting the Drakes Trail	Promoting the Drakes Trail to visitors via the Drakes Dartmoor Group	£ 31,407	£ 13,407
Moretonhampstead Development Trust	Moretonhampstead Old School Re-development	Preparatory work for the renovation of an old school into community facilities	£ 43,337	£ 25,000
The Spreyton Village Shop Association	Spreyton Village Shop	To provide a sustainable, accessible retail outlet for the village of Spreyton	£ 98,240	£ 43,455
Food and Drink Devon	Food and Drink Development	To create a network of Food and Drink sector businesses in the Greater Dartmoor LEAF area	£ 76,560	£ 37,792
Dartmoor Circle	Sustainable Dartmoor	Write a business plan to create sustainable economy in DNP, incl reducing carbon emissions	£ 30,349	£ 14,949
High Moorland Community Action Ltd	Princetown Village Centre	To provide the local community with a range of facilities and new services via the Village Centre	£ 15,865	£ 8,424
Friends of the Wharf	Taylor Made	A cultural festival based in Tavistock based on John Taylor, a former mining engineer	£ 8,916	£ 4,793
Bere Alston Regeneration Partnership Limited	Bere Alston Community Regeneration Hub	Extension to existing Parish hall to act as multi-purpose facility	£ 470,127	£ 99,940
Community Council of Devon (CCD)	Women Do Business	Business support tailored for women	£ 99,402	£ 54,422
Northlew Community Broadband Project	Northlew Community Broadband	Development and procurement of broadband service to Belstone and Northlew	£ 90,748	£ 37,367
Ashburton Co-operative Transport	Moorcar car club	To set-up a new car club in Totnes and employ a part-time co-ordinator to recruit members	£ 73,637	£ 32,816
Bridford Parish Council	Bridford Playing Field	Play facilities for children	£ 31,440	£ 12,000
Ramblers' Association - Devon Area	Dartmoor Way	Consolidating and marketing the footpath and cycling routes around the perimeter of Dartmoor	£ 10,850	£ 5,000
Devon Association for Renewable Energy	Transformation Trails	Facilitation of site visits for businesses intending to take up renewable energy options	£ 10,219	£ 4,979
Ashburton School Feast Ltd	EaT Dartmoor on-line training	Web based training project for restaurants, schools and other caterers around Dartmoor	£ 66,953	£ 46,383
Devon Wheels to Work	Wheels to Work	To provide individual transport solution to enable people to access employment	£ 42,575	£ 40,000
Centre for Contemporary Art and the Natural World	Art, Ecology and the Economy	To encourage local creative arts businesses to find innovative solutions to environmental challenges	£ 23,090	£ 10,420
Milton Combe Village Hall	Milton Combe Village Hall	Refurbishment of Kitchen,Electrical Installation & Disabled Toilet facilities	£ 21,251	£ 7,652
South Brent Village Hall	South Brent Village Hall - Audio/visual Developme	Audio/visual development project To enhance life experience for the people of South Brent and small	£ 29,837	£ 4,902
Brentor Village Hall	Brentor Village Hall Refurbishment Phase 1	The first phase of the redevelopment of the Hall	£ 178,550	£ 9,469
Hatherleigh Allotments	Hatherleigh Allotments	Allotments at Fishleigh Farm	£ 7,971	£ 3,950
Global Action Plan	Industrial Estate Renewable Energy Clusters	Working with Industrial Estates in the GDLEAF area re: renewable technology & reducing energy use	£ 23,952	£ 10,351
Ashburton Heritage Centre	Ashburton Heritage Centre	The provision of very wide ranging community activities for individuals and groups, schools, college	£ 15,196	£ 7,950
Tamar Valley AONB	Tamar Valley Mountain Bike Development Project	To develop the Tamar Valley as a nationally renowned destination for downhill mountain biking.	£ 109,500	£ 56,000
Bratton Clovelly School Room Charity	Bratton Clovelly School Room	Installation of PVs, insulation, secondary glazing and underfloor heating in this community facility	£ 28,590	£ 7,500
Chudleigh Knighton Village Hall Committee	Refurbishment of Chudleigh Knighton Village Hall	Refurbishment of the village hall	£ 127,380	£ 20,000
Totnes Development Trust	Totnes Healthy Futures	The project will use a small redundant site to feature raised beds for people with disabilities	£ 16,341	£ 7,341
Old Schoolroom, Monkokehampton	The Old School Room, Monkokehampton	To install a new kitchen and provide full insulation for this Monkokehampton community facility	£ 18,135	£ 9,602
Exbourne & Jacobstowe Community Association Ltd	Burrow	A showpiece community shop, café and Post Office which will provide a broad range of services	£ 311,856	£ 52,791
Bratton Clovelly Parish Hall Renewable Energy Proj	Bratton Clovelly Parish Hall RE Project	To install an Array of Solar PVs, etc	£ 24,958	£ 10,000
Dartmoor Pony Heritage Trust	Dartmoor Pony Visitor/Education Centre	Building a visitor/education centre at Parke to promote the Dartmoor Pony	£ 146,500	£ 60,334
Hatherleigh Community Centre	Hatherleigh Enhancements - Raising the Bar (HERB)	Upgrade kitchen, install bar and additional resources to improve commercial usage	£ 20,006	£ 10,000
New Life Church	Refresh Community Cafe	Cafe for youth, mothers with young children, elderly etc with audio / IT facilities	£ 120,802	£ 20,000

Applicant	Project Title	Description	Project Cost	LAG Cont.
Dartmoor Partnership Ltd	Active Dartmoor	Development of Dartmoor website as the source of all things active	£ 119,435	£ 70,286
Totnes and District Preservation Trust	Heath's Garden	Transform public landscape garden	£ 115,060	£ 10,630
Devon Renaissance	Tavistock Business Improvement District	Establishment of a business improvement district (BID) covering Tavistock town centre	£ 43,829	£ 23,650
Centre for Contemporary Art and the Natural World	Fibres and Fashion Sustainable Approaches	To promote and link up local farmers, fibre producers and designer/makers	£ 36,950	£ 14,500
Delimann	Online Deli	To have funds to create the best possible commercial e-commerce site	£ 12,450	£ 6,225
West Devon Business Information Point	BIST Phase II	Phase II of a pilot project to assist businesses to grow	£ 161,930	£ 94,840
William Pengelly Cave Studies Trust	Ecoblock Surface	To provide a permanent, load bearing surface suitable for a variety of uses	£ 20,068	£ 10,500
Westcountry Spice Co	Sauce and Sachet Development	To develop and promote new products for export	£ 16,470	£ 6,120
Redhouse Gifts	Redhouse Gifts Shop Improvement	To revamp website, purchase racking system and equipment to improve product promotion	£ 3,655	£ 1,828
Bionova Recycling Limited	Reflex	New equipment and installation of new technology, product testing etc.	£ 42,624	£ 20,000
The Globe Inn	Globe Weddings	Improve business by offering a complete civil wedding package	£ 11,812	£ 5,906
Higher Fingle Farm	Le Confit Anglais	Proposing to market a new range of products, make an additional room and purchase equipment etc.	£ 2,305	£ 1,399
Rockin' Beads LTd	Creation of E-commerce & web based tutorials	Commission an e-commerce website to allow on-line sales plus for business growth new systems needed	£ 16,195	£ 9,758
Calder Originals	Communications Development - Calder	To raise profile through web development of high value violin & guitar cases	£ 10,000	£ 5,000
Continental Crumbs	Moving into New Business Unit - Continental Crumbs	To enable growth need to move into a business unit/equipment for new unit	£ 12,527	£ 6,773
Farmhouse Kitchen, Tavistock Ltd	FKT LTD Expansion	Purchase of essential equipment for running of business and future business	£ 3,201	£ 1,600
Down to Earth	Down to Earth	The purchase of new equipment to help with increased sales	£ 17,950	£ 6,675
Loweraish Caravan Site	Loweraish Renewable	To make site 100% renewable - installation of new equipment	£ 46,279	£ 20,000
Anahat Energy Limited	Anahat Energy Wind Power Development Software	To invest in the development and support of Anahat Energy's capacity to deliver wind energy projects	£ 3,960	£ 1,969
Harford Bunkhouse	Harford Bunkhouse	To renovate the farm buildings to convert to bunkhouses	£ 59,800	£ 19,988
Totnes Town Council	Totnes Civic Hall Energy Saving	To improve this community facility by making the building more energy efficient, more comfortable an	£ 10,510	£ 4,414
The Robey Trust	Education, Training & Community Mtg Room (Robey)	Create a neat, clean well-furnished meeting room	£ 19,728	£ 9,864
Hogs Bottom Garden Delights	Hog's Bottom Premises Expansion	To support expansion of the business	£ 10,682	£ 5,339
Little Bidlake Farm	Bidlake Wedding Gazebo	To expand the current business	£ 13,867	£ 6,910
Throwleigh Parochial Church Council	Provision of Public Toilet Facilities at Throwlei	Project is redevelopment of disused boiler house attached to church to provide toilet facilities	£ 19,308	£ 8,608
Centre for Contemporary Art and the Natural World	Wool Directory	To establish a greatly improved connection between wool producers, users and services in the GD area	£ 12,209	£ 5,100
Bickleigh Parish Council	Woolwell Centre Community Access Project	Aims to improve access to Community Centre & surrounding landscape	£ 85,000	£ 20,000
Dartington Village Hall Association	Rewiring of Village Hall etc - Dartington	The aim is to bring the hall up to the 21st Century standards whilst retaining its charm	£ 7,789	£ 4,174
Ashburton Heritage Centre	St Lawrence Chapel & Heritage Centre - Landscape	To create an attractive & welcoming flexible space for various community activities	£ 21,430	£ 9,000
Okehampton Community Recreation Association (OCRA)	Okehampton Sports & Activity Hub	To build a Community Sports & Activity Hub Pavilion that delivers much needed services	£ 590,934	£ 19,999
West Devon Business Information Point	Okehampton Supply Chain Research	Researching the impact of job losses on the Supply chain within Okehampton	£ 3,250	£ 2,750
Okehampton BID Association	Okehampton Business Improvement District	Planning a Business Improvement District proposal for voting in Okehampton	£ 51,000	£ 21,000
Westward Pathfinder	Okehampton Pathfinder to Work	Work Club based at the Ockment Centre to help people to find work	£ 7,240	£ 6,240
Anahat Energy Limited	Energy Efficiency Development	Providing affordable air ventilation reduction & thermal imaging services advice	£ 11,096	£ 5,000

Applicant	Project Title	Description	Project Cost	LAG Cont.
Forest Fuels	Forest Fuels ESCo Business	We believe that there is a short window of opportunity to sign-up with customers and take advantage	£ 16,000	£ 5,000
Moretonhampstead Development Trust	Green Hill Arts - Ensuring Impact	To grow the business thru marketing & promotion activities launching a new product - an Arts Centre	£ 23,000	£ 5,000
The Okey Cokey	The Okey Cokey Children's Indoor Soft Play Centre	To buy catering/kitchen equipment to produce home cooked, healthy local food	£ 6,265	£ 3,133
West Devon Citizens Advice Bureau	Money Works Ahead	Extending the CAB service to include financial advice to families in economic difficulty	£ 6,651	£ 4,348
Dartmoor on Horseback	Dartmoor Equestrian Tourism	Developing new markets for horse riding holidays on Dartmoor	£ 11,000	£ 5,000
Bigbury Mint	Purchase of Conveyor Furnace (Bigbury Mint)	Purchase a new conveyor furnace to improve the manufacture of medals	£ 36,538	£ 9,297
Teignbridge District Council	Start Up Growth Support	To address the gap for one to one business support for start up businesses in GD area	£ 9,025	£ 5,589
SUSTRANS	The Dartmoor Way Cycle Route	To create circular routes around the moor for walking and cycling	£ 45,968	£ 23,998
Buckfast Organic Bakery	Clive's Pies - Gluten Free Twin Pack	To expand the business and recruit a Sales Marketing Manager to spearhead the new sales initiative	£ 40,310	£ 20,000
Devon Renaissance	Assistance for Businesses and Communities	Project development and capacity building for small grants funds		£ 61,448
Ruby Country Partnership Ltd	Ride the Ruby Country	Multi use trails	£ 209,706	£ 41,249
Aune Head Arts (AHA)	Wordquest	Literary trail map for Devon		£ 7,500
DR	Young Business Growth	Project will provide multi faceted support, funding, mentoring & business advice to young people	£ 108,389	£ 49,063
Stone Lane Gardens	Improved access at Stone Lane Gardens	Funding towards costs of improving access to arboreteum which has National Collection status	£ 3,511	£ 1,756
The Tavistock Enterprise Hub	Tavistock Enterprise Hub	To provide affordable and accessible workspace to small businesses and community groups in Tavistock town centre.	£ 29,421	£ 12,605
Soil Association	School Farmer Market Pilot	Funding to pilot two Schools Farmers Market in the GF LEAF area	£ 7,559	£ 3,779
BIP	Okehampton Work Hub	To covert an office at Okehampton Business Centre into a work hub	£ 7,533	£ 3,767
The Provenance Company	Twool	Twool is twine produced from Whiteface Dartmoor Sheep - funding towards costs of developing new website and marketing activity	£ 14,577	£ 7,098
Creative Laser Cutting Ltd	Creative Laser Cutting	Creative Laser Cutting will produce products that are made using a Laser Cutter. This will include product design, creation and sale of products made via Laser Cutting	£ 6,300	£ 3,150
Dartmoor Partnership Ltd	Dartmoor Activity Holidays	Together with stakeholder groups this project will launch and deliver a focussed and dedicated sales promotion programme that will generate revenues for local activity	£ 20,000	£ 10,000
North Dartmoor Search & Rescue Team	N.D.S.R Purchase of Specialist Equipment & Expansion	Purchase of search and rescue equipment and training new members	£ 18,590	£ 9,295
Okehampton Community & Recreation Association	OCRA Phase II	Fitting out of the Hub Pavilion in order to achieve the objectives of the building and to make it sustainable	£ 42,000	£ 20,000
West Devon BC	Start Up Growth Support II	To address the gap for one to one business support for start up businesses and existing businesses wishing to diversify in the Greater Dartmoor area.	£ 9,175	£ 7,201
Buckfast Organic Bakery Ltd	Clive's Pies - Export and Holland and Barrett (UK) Frozen Packaging	To commission packaging designs, which will be fully European market compliant, fund the initial print run and purchase the necessary box gluing machine.	£ 49,865	£ 22,244
TOTALS			£ 4,869,114	£ 1,635,500

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Applicant	Project Title	Description	Project Cost	LAG Cont.
Aveton Gifford Shop and Post Office	Aveton Gifford Village Shop	New building to house AG shop - from current portacabin	£ 89,231	£ 34,879
Newton and Noss Parish Council	Collaton to Butts Park Link Path	Permissive footpath in Newton/ Noss Parish	£ 37,620	£ 6,326
Devon Wheels to Work	Devon Wheels 2 Work	Scooter loan and training programme to improve access to work and training	£ 88,698	£ 45,070
Community Council of Devon (CCD)	Women Do Business in South Devon	Business support tailored for women, delivered through 3 community business networks	£ 44,341	£ 24,977
Kingsbridge Information Centre	Kingsbridge Information Centre Website	To provide a new dynamic website for Kingsbridge Information Centre	£ 29,288	£ 14,644
Dartmouth Museum Association	Dartmouth Museum	To upgrade the museum displays to tell the town's maritime and social history	£ 41,233	£ 20,000
Stoke Fleming Cricket Club	Stoke Fleming Cricket Club - New Cricket Ground	The project will purchase, erect and furnish a brand new cricket pavilion.	£ 12,468	£ 6,227
South Devon AONB Partnership	South Devon AONB Estuaries	Initiative to encourage enjoyment and sustainable use of the estuaries in South Devon	£ 57,833	£ 34,700
PILGRIM BM 45 TRUST LIMITED	Pilgrim Preservation Project	Restoration of a 1895 Brixham Sailing Trawler	£ 1,125,129	£ 60,000
Salcombe Yacht Club	Salcombe Yacht Club Kitchen Improvements	Enhancement of yacht club facilities	£ 146,512	£ 50,000
Coleridge Bus	Coleridge Bus	Scheduled transport service in South Devon, linking walking routes	£ 120,929	£ 45,550
South Pool Village Hall	South Pool Village Hall Infrastructure	Upgrading existing heating and cooking facilities	£ 10,600	£ 5,289
Malborough Wheels Park	Malborough Wheels Park	Install equipment for skate/bike park	£ 46,513	£ 15,000
Halwell & Moreleigh Village Hall Phase II	Halwell & Moreleigh Village Hall Phase II	Extension to Village Hall	£ 144,428	£ 15,000
Active Kingston	Active Kingston Children & Young People Play Area	Replacement/Improvement of facilities	£ 38,272	£ 15,000
Kingsbridge Playspaces Group	Kingsbridge Steep Slope Adventurous Play Area	Create activity / adventure area for older children in Kingsbridge	£ 37,015	£ 15,000
Down Thomas Silver Jubilee Hall	Down Thomas Silver Jubilee Hall	Kitchen extension and disabled toilet facility	£ 49,954	£ 15,000
Kingsbridge in Bloom	Kingsbridge in Bloom - 'Growing Pride'	To improve the town and market square, by incorporating sustainable planting techniques	£ 11,927	£ 5,500
South Hams Art Forum	South Hams Arts Trail	Maps and marketing materials to promote trails of artists, studios and exhibitions	£ 8,950	£ 6,000
Castle Cove	Castle Cove	Reopening of Castle Cove, Dartmouth - Final Phase	£ 180	£ 180
Flavel Centre Trust	Flavel Centre Enablement Project	Plan to increase audiences, reduce running costs and lesser environmental impact of Centre	£ 1,621	£ 1,300
Sandover Associates Ltd	Renewable Energy Tour South Devon	Pilot project to set up renewable energy tours to inform people and businesses in S Devon	£ 2,486	£ 1,175
Kingsbridge Town Council	Community Centre for Kingsbridge (Design Stage)	Prepare updated design and costings for a new community centre based in Kingsbridge	£ 1,714	£ 1,096
Kingsbridge & Malborough Junior Football Club	Kingsbridge & Malborough United Pavilion	The project aims to provide a new pavilion with changing rooms to support the young teams	£ 51,343	£ 15,000

Applicant	Project Title	Description	Project Cost	LAG Cont.
Aveton Gifford Allotments	Aveton Gifford Allotments Solar Water Project	Provision of solar powered rain water pump to irrigate allotments	£ 8,586	£ 4,000
Flavel Centre Trust	Flavel for the Future	Purchase of PV array, low energy lighting, digital project and stage lighting to upgrade the Centre	£ 68,220	£ 45,158
Chivelstone Parish Council	JFT Play Area - East Prawle	Transform the existing play park into a new, fit for purpose play area for all ages	£ 12,587	£ 6,000
Modbury Association of Recreation and Sport (MARS)	MARS Community Sports & Recreation Pavilion	This project will provide a state of the art Pavilion within a flexible and exciting space	£ 194,795	£ 15,000
Aveton Gifford Parish Council	Bridges Community Play Park, Aveton Gifford	Play space for the children Aveton Gifford	£ 25,768	£ 11,920
Modbury Parish Council	Modbury Town Square Feasibility Design Study	Feasibility design study for a Town Square in Modbury	£ 10,063	£ 7,500
Modbury Association of Recreation and Sport (MARS)	Modbury Sports and Recreation Pavilion Plans	Preparation of detailed design for MARS Pavilion in Modbury	£ 4,320	£ 3,261
Avon Fishing Association	River Avon Project - phase 1	Pilot to improve fishing access to River Avon aiming to provide better tourist attraction	£ 3,392	£ 2,871
Bigbury Parish Memorial Hall	Bigbury Parish Memorial Hall EF	Appoint a professional to assess alternative methods of refurbishing hall	£ 676	£ 507
Cornworthy Allotment Association	Cornworthy Allotments	Installation of rainwater harvesting, borehole, communal composting and shed	£ 12,295	£ 6,148
Holbeton Parish Reading Rooms	Holbeton Parish Reading Rooms	To bring building back into community use and upgrade utilities and add heating	£ 21,317	£ 8,923
Bigbury Parish Memorial Hall	Bigbury Memorial Hall - Stage/Storeroom Refurbis	Refurbishment of existing stage and storage areas	£ 10,468	£ 5,234
TQ Recycling	TQ Recycling - Transformation of Trade Recycling	Purchase of capital equipment for business	£ 175,218	£ 45,590
Holbeton Village Alliance	Holbeton Children's Community Facilities	To appoint a consultant to assess improvements to three children's facilities	£ 1,708	£ 1,277
Loddiswell Playing Fields & Village Hall Trust	Loddiswell Play Equipment	Replacement and new equipment for Loddiswell play area.	£ 23,938	£ 3,231
Brixton Community Association	Brixton Play Trail- Design	To engage a landscape architect to design a play trail	£ 3,166	£ 2,374
Slapton Parish Council	Slapton Open Spaces	Plan to develop a piece of land granted to the Parish Council as an open space for the community	£ 2,001	£ 1,641
U3A Yealm Environmental Group	Newton and Noss Renewable Energy Cluster	Survey and report to recommend the most suitable RE for a number of community buildings	£ 1,330	£ 998
Endurance Life	Endurance Life - Trail Blaze	Make updates to - and purchase - the equipment to be used for TrailBlaze	£ 28,469	£ 10,000
Discovery Surf School	Discovery Surf School - BGD	Equipment purchase and marketing to develop business	£ 24,032	£ 7,500
Blackness Marine	Blackness Marine	New boarding pontoon adjacent to slipway	£ 40,000	£ 10,000
Salcombe Sea-N-Shore	Salcombe Sea-N-Shore BGD	Promotion and expansion of sailing training business	£ 6,769	£ 3,384
Devon Association for Renewable Energy	Renewable Energy for South Devon Coastal LAG	SDC Renewable Energy Network	£ 88,104	£ 74,216
Dartmouth Town Council & MCTi	Dartmouth Regeneration Project	Dartmouth Market Square	£ 347,579	£ 100,000

Applicant	Project Title	Description	Project Cost	LAG Cont.
Karen Marshall	Core Fitness	Pilates business start-up	£ 4,172	£ 1,644
RealDrink Ltd	Yarde Labeller - Real Drink	Purchase of a semi automatic labelling machine and foil pleater with small compressor	£ 4,315	£ 2,127
Brixton Community Association	Brixton Play Trail	Aims to create a village play trail linking existing and new play spaces	£ 101,697	£ 15,000
Devon Renaissance	Local Supply Chain Research - South Devon	An investigation into the viability of a Local Supply Chain Development project	£ 6,700	£ 6,700
Discovery Surf Media	Discovery Surf Media	New photography equipment and promotion of surfing tuition	£ 7,891	£ 3,626
Dartmouth Yacht Club	Sea Kayaks & Canadian Canoes	To extend the range of sporting opportunities for the townspeople of Dartmouth	£ 10,103	£ 5,051
Salcombe Maritime Museum	Salcombe Maritime Heritage Project	To raise awareness of Salcombe's maritime heritage and upgrade the museum	£ 25,107	£ 17,539
Kingsbridge Playspaces Group	Duncombe Park Teen Zone	New challenging equipment for teenagers and young adults	£ 67,271	£ 15,000
Pebbles of Salcombe	Building Growth thru existing & new service lines	Building improvements to office & storage, new technologies & installation	£ 15,734	£ 8,474
Magic Seaweed (MSW) Trading name of Metcentral Lim	Magicseaweed	Developing website to operate on an international basis	£ 13,668	£ 7,474
Kids Cooking Company Limited	Kids Cooking Company	To consolidate existing cooking range & develop gardening project range and improve marketing & PR	£ 11,102	£ 4,368
Kudos Software Limited	Kudos Future Product	New product to allow users to frequently review stock for larger businesses	£ 20,220	£ 10,000
Cream Graphic Design	Cream Graphic Design	To assist with the initial start-up of the business	£ 6,726	£ 3,363
The Reel Cinema	Reel Cinema: Future Projections	digital cinema in Kingsbridge	£ 56,021	£ 27,500
Moor View Touring Park	Online Marketing & Booking Project - Moor View	To update websites to compete against more sophisticated companies to encourage more tourists	£ 5,254	£ 2,654
Aveton Gifford Memorial Hall	Aveton Gifford Memorial Hall Refurbishment	Preparing detail design for hall refurbishment	£ 7,740	£ 5,805
Salcombe Art Club	Salcombe Art Club	Renovation of a multi-function space	£ 85,511	£ 42,755
Newton & Noss Network	Noss Playpark Improvement Project	To transform the existing park with new themed play equipment	£ 96,900	£ 15,000
Stoke Fleming Play Park	Stoke Fleming Play Park	Replace the current outdated play equipment at Stoke Fleming play park with innovative equipment	£ 66,253	£ 9,296
Kingsbridge and District Agenda 21 Group	Kingsbridge Carbon Reduction Working Group	To create an action plan setting out how Kingsbridge intends to contribute to carbon reduction	£ 2,600	£ 1,800
Mouldtech Solutions	New Machine	We require a CNC milling machine	£ 43,420	£ 10,000
Devon Renaissance	Community Broadband Demand Study	Assess demand and viability for a community broadband project in the SDC LAG area.	£ 9,535	£ 6,350
Salcombe Harbour & Navigation Authority	Phosphate Free Salcombe	Improvement of Estuary water quality by promoting 'nudge' changes of habits by users of the estuary	£ 4,400	£ 2,641
Kingsbridge Information Centre on behalf of ASHTIC	South Devon Coastal Activities Network	To create a network of activity providers and provide collaboration opportunities	£ 3,419	£ 2,245

Applicant	Project Title	Description	Project Cost	LAG Cont.
Slapton Line Partnership	Start Bay Tourism and Environment Project (STEP)	aims to unify the tourism offer within the area and provide a framework for development .	£ 31,727	£ 17,371
Ringmore Parish Room Committee	Re-Roofing Ringmore Parish Room	To provide a new roof for Ringmore Parish Hall	£ 9,120	£ 4,560
Cornworthy Parish Hall	Cornworthy Village Hall Phase II	This project will provide an urgently required warm, private small meeting room/secondary room.	£ 32,830	£ 17,330
Flavel Centre Trust	Sustainability Completion	For final improvements - the aim is to provide as wide a range of live events as possible	£ 6,113	£ 3,091
Newton and Noss Parish Council	Newton & Noss WI Community Hall - Design	Preparation of drawings for planning permission for renovation & improvements to existing hall.	£ 2,400	£ 1,800
Devon Renaissance	Community Broadband Portal	Website to assist communities suffering from poor broadband service	£ 1,625	£ 1,125
Burton Farm	Burton Farm House Country Hotel for the Elderly	Specific conversion & adaptation costs to the property	£ 17,946	£ 8,973
Walk This Way	Walk This Way	Walking holiday company, proposed project is a new business which will grow and develop in time	£ 5,400	£ 2,526
Dartmouth and District Indoor Swimming Pool Trust	Dartmouth & District Indoor Pool	New swimming pool adjacent to existing leisure centre	£ 25,000	£ 10,000
West Devon Business Information Point	Business Improvement Project	Business advice project for South Devon Coastal area	£ 35,000	£ 20,000
Kingsbridge and District Agenda 21 Group	Kingsbridge Local Food Co-operative	To prepare for, publicise and set up a weekly Local Food/Produce Stall, to be operated on the Town S	£ 1,615	£ 1,127
Reading Room Management Committee	Kingston Reading Room Floor	To ensure Kingston Reading Room continues to fulfil its role as the main community resource	£ 4,040	£ 2,020
Brixton Parish Council	Silver Bridge Way Community Path	The project aims to build a safe, sustainable, environmentally friendly, multi use path	£ 42,803	£ 5,000
Rowbury Gallery	Rowbury Retail Website	To set up an online retail website for Rowbury Gallery	£ 8,237	£ 4,000
Rebecca Dupere	Dupere Expansion of Business	transform shop premises, storage and online sales	£ 8,238	£ 4,119
The Reel Cinema	Reel Cinema - Digital 3	Purchase and installation of a digital projector to upgrade the third screen at the Reel Cinema	£ 21,600	£ 10,000
Malborough Parish Council	Malborough Jubilee Playground	To create a new inclusive play space that is dynamic/challenging/stimulating for a range of ages	£ 35,554	£ 14,957
Pebbles of Salcombe Ltd	Growing Markets & Developing Access (Clients & Staff)	Improving e-marketing and use of IT to improve business	£ 5,815	£ 2,900
Parish of Thurlestone Society	Thurlestone Rural Community Broadband Development	Develop a viable proposal for the provision of improved broadband infrastructure in the Thurlestone	£ 14,500	£ 9,500
Salcombe Yacht Club	Salcombe Yacht Club Training & Cadet Facilities	To build on the success of Phase 1 of the renovations to develop a bespoke training facility	£ 45,150	£ 17,000
Dartmouth Business Forum	Dartmouth Business Improvement District	To develop a business improvement district proposal for Dartmouth	£ 40,250	£ 20,000
Devon Renaissance	Assistance for Businesses and Communities	Project development and capacity building for small grants funds	£ 50,547	£ 50,547
Aune Head Arts (AHA)	Wordquest	Literary trail map for Devon	£ 38,665	£ 6,000
DR	Young Business Growth	Project will provide multi faceted support, funding, mentoring & business advice to young people	£ 82,260	£ 34,811

Issue status: Issue 5

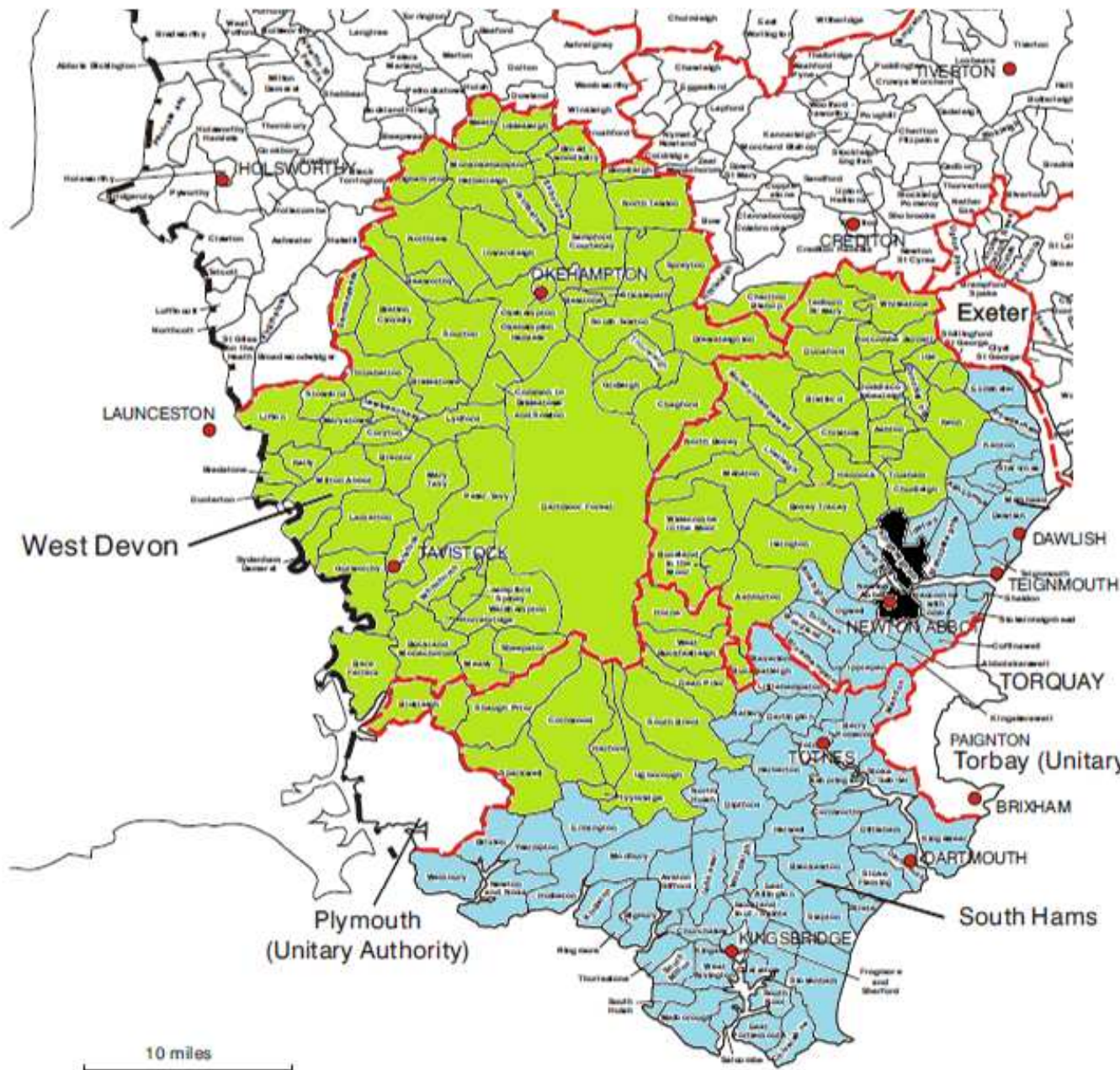
Issue Date: 03/09/2014

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Item 7 Appendix B SDC LAG Projects 2008 - 2013


Applicant	Project Title	Description	Project Cost	LAG Cont.
Salcombe Crab Traders	The Crab Shed	To develop the Crab Shed to operate a small seafood restaurant and retail outlet, development of Salcombe Trail and interpretation boards	£ 25,000	£ 15,000
Kingswear Parish Council	Jubilee Park, Kingswear Community Project	A replacement / improved fence and construction of a new path to a restored Lime Kiln	£ 5,967	£ 2,984
Heron Valley Cider Ltd	Heron Valley Carbonation Equipment	Purchase of carbonation equipment	£ 19,317	£ 9,500
Inside Out Garden Rooms	Inside Out Garden Rooms	Design, construction and installation of energy efficient bespoke garden rooms.	£ 5,701	£ 2,851
Woolston Woodfuel	Supply of Wood Fuel (Woolston Woodfuel)	Purchase of machinery	£ 20,420	£ 9,271
South Devon Chilli Farm	SDCF Diversification	Parking & access improvements and provision of play opportunities	£ 16,950	£ 8,970
Stoke Gabriel Pre-School	Forest School in Stoke Gabriel Community	Forest School for children in Stoke Gabriel and surrounding area	£ 2,599	£ 1,300
Modbury History Society	Heritage Town Walking Guide and Information Boards	Provision of walking guide and information boards to inform both locals and visitors	£ 9,000	£ 4,500
Chillington Community Association	Chillington Village Hall Sports & Play Area	Purchase of play equipment	£ 50,535	£ 15,000
Donkeys & Dartmoor Equine Assisted Learning CIC	Donkeys and Dartmoors Equine Assisted Learning Pilot Project	Pilot project for Equine Assisted Learning Activities	£ 4,950	£ 2,475
The High Nature Centre Ltd	High Nature Business Enhancements	Provision of additional equipment and facilities for local people and visitors	£ 15,654	£ 7,984
Salcombe Pre- School	Salcombe Pre-School Outside Playspace	Play provision for 2 - 4 year olds	£ 6,500	£ 3,132
Dartmouth & District Guide Ltd	Discover Dartmouth Mobile Website & On-line Booking Service	To provide a seamless sustainable service to increase tourism to Dartmouth and the surrounding area	£ 5,086	£ 3,000
Hope Cove Lifeboat	Youth Section Training	To provide equipment to train a youth section in boat handling and navigation to enhance their skills and safety at sea.	£ 4,117	£ 2,058
Blackawton Community Shop	Blackawton Community Shop	Access improvements and building upgrade	£ 12,000	£ 5,435
Torcross Boathouse - Winter Season Project	Torcross Boathouse		£ 13,681	£ 6,841
DR Company	Business Health Check and Impact Assessment	A group of survey and research elements to assess the health of businesses in the SDC LAG Area (funding amount subject to availability)	£ 12,720	£ 12,720
TOTALS			£ 4,785,476	£ 1,437,834

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Greater Dartmoor and South Devon Coastal LEADER programme areas

The programme areas are shown using parish boundaries, as these are recognised by the two communities. There is no instance where an output area covers two parishes, one of which is within the programme boundary and one outside. Newton Abbot parish contains one rural output area and this is included in the Greater Dartmoor programme area. The remainder of Newton Abbot parish and the whole of Kingsteignton parish are excluded

-  District boundaries
-  Parish boundaries
-  Greater Dartmoor
-  South Devon Coastal

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AGENDA
ITEM

8

SOUTH HAMS DISTRICT COUNCIL

AGENDA
ITEM

8

NAME OF COMMITTEE	Executive
DATE	11 September 2014
REPORT TITLE	Sustainable Community Locality Fund Update 2013/14
Report of	Sarah Brown, Community Project & Policy Officer, Planning, Economy & Community
WARDS AFFECTED	All

Summary of report:

To provide the Executive with an update on projects supported through the Sustainable Community Locality Fund (SCLF) in 2013/14.

Financial implications:

None from this report. In 2013/14, the SCLF allocation per Member was £1,500. This continues for 2014/15. Currently unspent funds may be rolled forward for the four year term of the Council when the allocation re-commences.

RECOMMENDATIONS:

That the Executive RESOLVES:

To note and review the projects that have benefitted from SCLF funding in 2013/14.

Officer contact:

Sarah Brown, Community projects & Policy Officer (slbrown@swdevon.gov.uk / 01822813624)

1. BACKGROUND TO THE SUSTAINABLE COMMUNITY LOCALITY FUND & ANNUAL REPORT TO EXECUTIVE

- 1.1 The SCLF was approved by the Executive on 5 March 2009. The Fund was devised as a light touch grant scheme, allocating £1,000 to each Member, to enable them to support community projects or activities that benefitted their Ward or the wider local community, thereby strengthening their community leadership role. The fund was increased to £1,500 per Member in 2011/12.

1.2 On 5 March 2009, the Executive resolved “That Members be in receipt of an annual report outlining how the locality fund has been used in each ward”.

1.3 Annual reports regarding the operation of the SCLF are in summary below:-

Date Reported to Executive	Year Reported on	Total Spend	Projects	Total Project Cost
22 July 2010	2009/10	£26,033.00	75	£499,990.00
14 July 2011	2010/11	£46,823.95	123	£1,325,062.95
26 April 2012	2011/12	£22,281.41	76	£464,580.55
6 June 2013	2012/13	£50,535.97	198	£623,708.47
11 September 2014	2013/14	£46,293.23	167	£753,350.37

2. ISSUES FOR CONSIDERATION

PROJECTS SUPPORTED THROUGH THE SCLF IN 2013/14

2.1 Appendix A details all projects which have benefitted from the SCLF in 2013/14. Unspent balances at the end of 2012/13 (totalling just under £34,326) were rolled forward and added to the £1,500 allocation made to each Member in 2013/14.

2.2 In 2013/14, just over £46,000 was spent on 167 projects with a total project cost of just over £753,000. Appendix A shows that the SCLF has supported a wide range of community groups, including village hall committees, sports clubs and Town and Parish Councils, fully funding a variety of small scale projects and contributing to locally raised funds for larger scale projects, often acting as a catalyst to attract match funding from other agencies or grant giving bodies. At the end of 2013/14, the unspent balances totalling just over £47,932 were rolled forward and added to the £1,500 allocation made to each Member in 2014/15.

3. LEGAL IMPLICATIONS

3.1 There are no legal implications arising from this report as South Hams District Council accepts no liability for projects beyond the provision of SCLF grants.

3.2 The Council has powers to award the grants specified in the report, under the Powers of General Competence set out in the Localism Act.

4. FINANCIAL IMPLICATIONS

- 4.1 Members each receive a grant allocation of £1,500 per annum and unspent funds may be rolled over to the following year, up to the maximum four year term of each Council. At this stage any unspent funds are returned to the Council's general fund and a new cycle commences following the election.
- 4.2 Currently with 40 Members this equates to a budget allocation of £60,000 per annum, £240,000 over the four year term. A reduction in Members to 31 as proposed by the boundary review, to commence from May 2015, would reduce the annual budget commitment, assuming the same level of allocation was maintained, to £46,500 - £186,000 over four years.

5. RISK MANAGEMENT

The Risk Management implications are shown at the end of this report in the Strategic Risks Template.

6. OTHER CONSIDERATIONS

Corporate priorities engaged:	All
Statutory powers:	Localism Act 2011 (Section 1 – Powers of General Competence)
Considerations of equality and human rights:	SCLF grants provide funding to a wide range of community groups, therefore promoting equal opportunities
Biodiversity considerations:	None
Sustainability considerations:	SCLF grants contribute to increasing the sustainability of communities in the South Hams
Crime and disorder implications:	None
Background papers:	Sustainable Community Locality Fund Executive Report 5 Mar 2009 & Minutes (E.111/08) Sustainable Community Locality Fund Update 2009/10 Executive Report 22 Jul 2010 & Minutes (E.18/10) Sustainable Community Locality Fund Update 2010/11 Executive Report 14 Jul 2011 & Minutes (E.05/11) Sustainable Community Locality Fund Update 2011/12 Executive Report 26 Apr 2012 & Minutes (E.94/11) SCLF Guidance Notes for Ward Councillors Sustainable Community Locality Fund Update 2013/14 Executive Report 6 th June 2013 & Minutes (E.07/13)
Appendices attached:	Appendix A SCLF Budget Summary

STRATEGIC RISKS TEMPLATE

No	Risk Title	Risk/Opportunity Description	Inherent risk status				Mitigating & Management actions	Ownership
			Impact of negative outcome	Chance of negative outcome	Risk score and direction of travel			
1	Delivery of Outcomes and Value for Money	Failure to deliver outcomes to the community and provide value for money for the Council's contributions	3	2	6	↔	Annual monitoring report	Community Manager

Direction of travel symbols ↓ ↑

Sustainable Community Locality Fund 2013/14

Code 3605/0441/xxxx

* Includes balance carried forward from 2012/13

Cllr Name	Code	Balance*	Group Name	Grant Amount	Total Project Cost	Project Info	CS Theme**
Baldry	1544	£750.00	Yealmpton Cricket Club	£200.00	£11,792.00	Non-turf strip and mobile cages to support participation by children	CL
			Yealmpton Pre-School	£300.00	£300.00	Recording equipment to record sessions	CL
			Yealmpton Community Association	£300.00	£3,000.00	Heating system improvements	CL, Env
			Youth of Yealmpton Organisation	£300.00	£500.00	Redecoration of Youth Room	CL
Barber	1583	£1,073.00	Friends of the Erme Primary School (x5)	£200.00	£17,128.00	Upgrading IT equipment for school & community use	CL
			Friends of Our Performance Space (x5)	£150.00	£810.00	Come & Sing workshop and concert at The Watermark, Ivybridge (28/09/13)	CL
			Ivybridge Royal British Legion (via Ivybridge Town Council) (x5)	£100.00	£1,000.00	2014 'Lest We Forget' project (slide show & Flanders poppy field)	CL
			Ivybridge Town Team (via Ivybridge Town Council) (x2)	£150.00	£31,000.00	Out of pocket volunteer expenses	CL, Ec
			Friends of MacAndrews Field	£227.00	£227.00	Public liability insurance	CL
Bastone	1546	£650.00	Kingswear Parish Council (x2)	£225.59	£5,967.37	Footpath to restored lime kiln / fence & gate in Jubilee Park	CL, Env
			Dartmouth in Bloom (x2)	£350.00	£1,000.00	Sustainable planting	CL, Env
			Exim Dance Company CIC	£200.00	£1,500.00	Clash Youth Dance group at The Flavel, Dartmouth	CL
			Dartmouth Sea Cadet Corps	£200.00	£200.00	10 pairs of physical training clubs for displays	CL
			Dartmouth Amateur Football Club (x2)	£200.00	£750.00	Purchase of line marker	CL
			Dartmouth in Bloom (x2)	£200.00	£7,390.00	BRNC 150th anniversary floral tribute template in Royal Avenue Gardens	CL, Env
Baverstock	1547	£2,175.00	Stokenham Village Green Association	£200.00	£300.00	Purchase of a strimmer for village grounds maintenance	CL, Env
			Traditional Japanese Karate, Stokenham	£225.00	£416.00	Space hire	CL
Blackler	1548	£250.65	Lee Mill Community Association	£356.40	£500.00	3 picnic benches for use at Lee Mill Mini Olympics sports day	CL
			Cornwood Parish Council	£500.00	£2,200.00	Purchase, installation, training & 7 year's maintenance of community defibrillator	CL
			Ivybridge & District Community Transport Association	£250.00	£650.00	Adaptations to community bus (to increase capacity from 8 to 9 seats)	CL
			Cornwood Cricket Club	£500.00	£9,000.00	Artificial cricket pitches	CL
Bramble	2205	£1,800.00	South Milton Parish Council	£600.00	£1,336.00	New flood gully	CL, Env
			Churchstow Parish Council	£250.00	£2,200.00	Purchase of a defibrillator	CL
Brazil	1549	£900.00	Charleton Primary School	£500.00	£620.00	Transport to swimming lessons	CL
			Traditional Japanese Karate, Charleton	£250.00	£1,216.00	Hire of village hall	CL
			Stokenham Pre School	£1,000.00	£3,000.00	Replacement of external fencing	CL, Env
			Charleton Parish Council	£250.00	£463.00	Refurbishment of raised flower bed in West Charleton	CL, Env
Bruce-Spencer	2206	£0.00	Brixton Parish Council (x2)	£1,000.00	£7,648.00	Replacement heating system for Bickleigh Suite, Woolwell Centre	CL, Env
			Shaugh Prior Parish News (x2)	£200.00	£400.00	Replacement computer	CL
			Shaugh Prior Parish Council (x2)	£300.00	£900.00	Turf to renovate Wotter kickabout area (volunteer labour)	CL

Sustainable Community Locality Fund 2013/14

Code 3605/0441/xxxx

* Includes balance carried forward from 2012/13

CLlr Name	Code	Balance*	Group Name	Grant Amount	Total Project Cost	Project Info	CS Theme**
Cane	1550	£925.00	Gentle Exercise Class (via Brixton Parish Council)	£350.00	£2,500.00	Gentle exercise classes in Brixton	CL
			Wembury War Memorial Village Hall (x2)	£750.00	£20,000.00	Construction of annex (disabled toilet, baby changing facilities & storage)	CL
Carson	1551	£2,615.00	Aveton Gifford Parish Council	£750.00	£5,000.00	Drainage improvements to recreation field	CL, Env
Carter	1552	£1,932.50	Malborough Moonrakers Cricket Club	£250.00	£3,000.00	Replacement cylinder mower for the wicket	CL
Cooper B	2207	£2,359.00					
Cooper S	1554	£1,500.00	Newton Ferrers & Noss Mayo WI Community Hall Trust	£2,500.00	£130,000.00	New roof and extension	CL
Coulson	1555	£2,307.50	Malborough Parish Council	£225.00	£14,447.00	Roundabout for less able children in Jubilee Playground	CL
			Salcombe Rugby Club	£300.00	£655.00	Junior Rugby Festival for local primary schools (13/09/13)	CL
Cuthbert	2208	£1,351.25	Friends of the Erme Primary School (x5)	£200.00	£0.00	Upgrading IT equipment for school & community use	CL
			Friends of Our Performance Space (x5)	£100.00	£0.00	Come & Sing workshop and concert at The Watermark, Ivybridge (28/09/13)	CL
			Ivybridge Royal British Legion (via Ivybridge Town Council) (x5)	£100.00	£0.00	2014 'Lest We Forget' project (slide show & Flanders poppy field)	CL
			Ivybridge Town Council (x3)	£100.00	£700.00	Ivybridge dementia awareness project	CL
Foss	2209	£2,624.00	Slapton Parish Council	£500.00	£14,000.00	Replacement play equipment for Greenbanks playground	CL
			The Stoke Fleming Magazine	£100.00	£3,700.00	Printing free monthly parish magazine (distributed to every household)	CL
			Stoke Fleming Parish Council	£176.00	£176.00	10 replacement flower tubs for village	CL, Env
Gilbert	1558	£1,480.50	Traditional Japanese Karate, Kingsbridge	£200.00	£400.00	Space hire, protective equipment & instructor fees	CL
			Kingsbridge Food & Music Festival (x2)	£200.00	£11,000.00	Community event to promote local bands & food suppliers/retailers	CL, Ec
			Destination Kingsbridge (x3)	£250.00	£9,286.00	Kingsbridge Christmas lights 2013	CL, Ec
			Kingsbridge & Salcombe Chamber of Commerce (x3)	£200.00	£800.00	Fair Week Lucky Shopper	CL, Ec
			Kingsbridge Area Foodbank (x3)	£100.00	£1,720.00	Running costs	CL
			Friends of Kingsbridge Library	£100.00	£180.00	Purchase of Performing Rights Society licence	CL
			Royal British Legion Mill Club Ltd	£300.00	£2,000.00	Kitchen refurbishment	CL

Sustainable Community Locality Fund 2013/14

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* Includes balance carried forward from 2012/13

CLlr Name	Code	Balance*	Group Name	Grant Amount	Total Project Cost	Project Info	CS Theme**
Gorman	2210	£305.00	Plough and Share Credit Union (Totnes Service Point)	£200.00	£350.00	Laptop for Totnes office to enable systems to be computerised	CL, Ec
			Food in Community (x4)	£200.00	£800.00	Start up costs for project redistributing surplus fresh fruit / vegetables	CL, Ec, Env
			Totnes Gardens (x3)	£100.00	£2,500.00	Preparing 2 areas in Totnes for the RHS 'It's Your Neighbourhood' competition	CL, Env
			Totnes Saturday Music School (x4)	£250.00	£12,200.00	Outreach workshops for young people (in schools & wider community)	CL
			Totnes Gardens (x2)	£200.00	£2,418.00	Gardening equipment for improvement of public spaces	CL, Env
			Proud2Be Project CIC	£100.00	£2,180.00	Promotional material for LGBT adult social group	CL
			The Living Projects (via Plough and Share Credit Union)	£200.00	£200.00	Seed funding for project to enable young people to live and work in the area	CL, Ec, Env, H
Hannafor	1559	£750.00	Bridgetown Alive	£100.00	£100.00	Improvements to Steamer Quay environment	Env
			Totnes Gardens (x3)	£250.00	£0.00	Preparing 2 areas in Totnes for the RHS 'It's Your Neighbourhood' competition	CL, Env
			St John's Church, Bridgetown (x2)	£200.00	£13,000.00	Replacement floor to enable continued community use	CL
			Totnes Saturday Music School (x4)	£250.00	£0.00	Outreach workshops for young people (in schools & wider community)	CL
			Totnes Gardens (x2)	£200.00	£0.00	Gardening equipment for improvement of public spaces	CL, Env
			Totnes St John's C of E Primary School	£200.00	£200.00	Provision of subsidised breakfast club	CL, Ec
Hawkins	1561	£0.00	Dartmouth Amateur Football Club (x2)	£250.00	£0.00	Purchase of line marker	CL
			Dartmouth in Bloom (x2)	£1,250.44	£0.00	BRNC 150th anniversary floral tribute template in Royal Avenue Gardens	CL, Env
Hicks	1562	£1,725.00	Loddiswell Parish Council	£1,150.00	£48,433.00	Purchase of allotment field	CL, Env
Hitchins	1563	£300.00	Bickleigh Parish Council (x2)	£1,000.00	£0.00	Replacement heating system for Bickleigh Suite, Woolwell Centre	CL, Env
			Shaugh Prior Parish News	£100.00	£2,500.00	Printing of newsletter for distribution to every household in the Parish	CL
			Dartmoor Cottages Residents Association	£100.00	£100.00	Road repairs to 1-18 Dartmoor Cottages, Wotter	CL, Env
			Roborough Recreation Hall & Playing Field Committee	£150.00	£300.00	Ground clearance of recreation field	CL, Env
			Shaugh Prior Parish Council (x2)	£300.00	£0.00	Turf to renovate Wotter kickabout area (volunteer labour)	CL
			Bickleigh Parish Council	£300.00	£300.00	Fire door survey at the Woolwell Centre	CL
			Bickleigh Parish Council	£200.00	£320.00	Pitch marker	CL
			Bickleigh Parish Council	£100.00	£2,430.00	Printing and delivery of newsletter for distribution to every household in the Parish	CL
			Shaugh Prior Parish News (x2)	£100.00	£0.00	Replacement computer	CL
Ist Woolwell Brownies	£200.00	£200.00	100th birthday celebration (05/07/14)	CL			

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* Includes balance carried forward from 2012/13

CLlr Name	Code	Balance*	Group Name	Grant Amount	Total Project Cost	Project Info	CS Theme**
Hodgson	2216	£0.00	Food in Community (x4)	£200.00	£0.00	Start up costs for project redistributing surplus fresh fruit / vegetables	CL, Ec, Env
			South Devon Can Create	£300.00	£1,795.00	South Devon Can Sing project for people affected by cancer	CL
			Acorns Communication & Movement Group	£200.00	£200.00	Resources for support group for young children with Down's Syndrome	CL
			Community Orchard Week Ltd	£250.00	£1,000.00	Fencing and fruit trees	CL, Env
			Dartington & Totnes Cricket Club	£250.00	£500.00	Cricket coaching equipment for young people	CL
			Huxhams Cross Community Orchard	£300.00	£500.00	Planting of edible hedging	CL, Env
			ReFurnish Devon (x2)	£250.00	£15,000.00	Dartington furniture restoration and upcycling project	CL, Ec, Env
			Dartington Parish Council	£100.00	£1,112.00	Production of Dartington Messenger (quarterly parish magazine)	CL
Holway	2211	£168.09	Ugborough Sustainable Saturdays	£600.00	£1,155.00	Start up equipment for outlet promoting local small producers (foods & crafts)	CL, Ec, Env
			Ugborough Parish Council (x2)	£50.00	£100.00	Emergency equipment (e.g. Mobile LED lighting & signage)	CL, Env
			Ugborough Parish Council (x2)	£250.00	£500.00	WW1 centenary herb garden	CL, Env
			Modbury Parish Council (x2)	£150.00	£2,500.00	Purchase of defibrillator & training for Modbury Pavilion	CL
			Holbeton Parish Council (x2)	£300.00	£2,500.00	Purchase of defibrillator & installation	CL
			Modbury & District Business Chamber (x2)	£150.00	£1,100.00	Printing & erection of 4 new gateway signs	CL, EC
June	1566	£1,226.25	Friends of the Erme Primary School (x5)	£200.00	£0.00	Upgrading IT equipment for school & community use	CL
			Friends of Our Performance Space (x5)	£150.00	£0.00	Come & Sing workshop and concert at The Watermark, Ivybridge (28/09/13)	CL
			Ivybridge Royal British Legion (via Ivybridge Town Council) (x5)	£100.00	£0.00	2014 'Lest We Forget' project (slide show & Flanders poppy field)	CL
May	1569	£2,526.25	Friends of the Erme Primary School (x5)	£200.00	£0.00	Upgrading IT equipment for school & community use	CL
			Friends of Our Performance Space (x5)	£150.00	£0.00	Come & Sing workshop and concert at The Watermark, Ivybridge (28/09/13)	CL
			Ivybridge Royal British Legion (via Ivybridge Town Council) (x5)	£100.00	£0.00	2014 'Lest We Forget' project (slide show & Flanders poppy field)	CL
			Ivybridge Town Council (x3)	£100.00	£0.00	Ivybridge dementia awareness project	CL
Pannell	1571	£550.00	South Brent & District Caring (x2)	£400.00	£1,925.00	Database software, installation, training & maintenance	CL
			South Brent Womens Institute	£100.00	£350.00	Replacement village notice board	CL
			South Brent Recreation Association	£500.00	£106,430.00	Improvements to Palstone Park Pavilion & surrounding area	CL
			South Brent Action & Community Group	£250.00	£450.00	Refurbishment of the Toll House sign board	CL
			Brent Island Trust	£500.00	£25,000.00	Modifications to Brent Weir	Env
			South Brent Parochial Church Council	£500.00	£3,276.00	Tarmac surfacing of paths (has wider community use)	CL

Sustainable Community Locality Fund 2013/14

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* Includes balance carried forward from 2012/13

CLlr Name	Code	Balance*	Group Name	Grant Amount	Total Project Cost	Project Info	CS Theme**
Pennington	1572	£2,945.00	Marldon Village Hall Council	£455.00	£455.00	Road signage for Marldon Apple Pie Fair	CL
Rowe	1574	£1,785.20	Stoke Gabriel Pre-School	£164.80	£10,000.00	Equipment upgrade & improved storage	CL
			Littlehempston Community Space Project	£250.00	£5,000.00	Interior porch in St Johns Church to improve efficiency of heating	CL, Env
Saltern	1575	£1,001.25	Ivybridge Town Council	£200.00	£250.00	French market in Ivybridge town centre (15/06/13)	CL, Ec
			Friends of the Erme Primary School (x5)	£200.00	£0.00	Upgrading IT equipment for school & community use	CL
			Friends of Our Performance Space (x5)	£150.00	£0.00	Come & Sing workshop and concert at The Watermark, Ivybridge (28/09/13)	CL
			Ivybridge Royal British Legion (via Ivybridge Town Council) (x5)	£100.00	£0.00	2014 'Lest We Forget' project (slide show & Flanders poppy field)	CL
			Ivybridge Walking Club	£100.00	£100.00	Walkers are Welcome UK Network registration & publicity	CL, Ec, Env
			Ivybridge Town Council (x3)	£100.00	£0.00	Ivybridge dementia awareness project	CL
			Ivybridge Town Team (via Ivybridge Town Council) (x2)	£150.00	£0.00	Out of pocket volunteer expenses	CL, Ec
Smerdon	2212	£117.00	Rattery Parish Council	£466.00	£2,000.00	Insurance for Rattery bonfire and fireworks	CL
			Holne Playpark	£217.00	£1,000.00	Replacement fencing around children's play area	CL
			Buckfastleigh Food Bank	£100.00	£10,700.00	Running costs	CL
			Holne Parish Council & Buckfastleigh West Parish Council	£100.00	£250.00	First aid training for parishioners	CL
			South Brent & District Caring (x2)	£200.00	£0.00	Database software, installation, training & maintenance	CL
			Rattery Twinning Association	£150.00	£1,500.00	Evening reception for French guests	CL
			Landscope Village Hall	£200.00	£450.00	Villages In Action event (17/11/13)	CL
			Scoriton Village Hall	£400.00	£400.00	2 x Villages In Action events (09/10/13 & 26/02/14)	CL
			Rattery Village Hall	£200.00	£400.00	Puppet show (18/01/14)	CL
Squire	1576	£0.00	Wembury Parochial Church Council	£500.00	£100,000.00	Rebuilding Church Room (has wider community use)	CL
			Wembury War Memorial Village Hall	£100.00	£100.00	Festival of Light - community Christmas tree	CL
			Devon Wildlife Trust	£500.00	£1,670.00	Teaching the teachers - Devon's living seas project	Env
			Wembury War Memorial Village Hall (x2)	£400.00	£0.00	Construction of annex (disabled toilet, baby changing facilities & storage)	CL
Steer	1577	£0.00	North Huish Parish Council	£255.00	£510.00	3 AONB village name signs	Env
			Harbertonford Playground Committee	£121.00	£121.00	Football goal nets & basket ball hoop net	CL
			Harbertonford Allotment Society	£180.00	£180.00	Guttering for allotment sheds to collect rain water	CL, Env
			Avonwick Play Area	£1,000.00	£1,000.00	Turfing & seating for play area	CL
			Diptford C of E Primary School	£444.00	£3,840.00	Forest School leader & training	CL, Env

Sustainable Community Locality Fund 2013/14

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CLlr Name	Code	Balance*	Group Name	Grant Amount	Total Project Cost	Project Info	CS Theme**
Stone	1578	£600.00	Dartmouth Amateur Rowing Club	£450.00	£450.00	New safety boat	CL
			1st Dartmouth Guide Unit	£100.00	£320.00	Replacement camping equipment	CL
			Dartmouth in Bloom (x2)	£100.00	£0.00	Sustainable planting	CL, Env
			Dartmouth RNLI	£100.00	£100.00	Training and equipment	CL
			Kingswear Parish Council (x2)	£100.00	£0.00	Footpath to restored lime kiln / fence & gate in Jubilee Park	CL, Env
			Old Dartmothians Association	£100.00	£135.00	Restoration of flag pole in Royal Avenue	CL
			Dartmouth Sea Cadet Corps	£200.00	£300.00	10 pairs of metal cutlasses for displays	CL
			Dartmouth Amateur Rowing Club	£200.00	£6,000.00	Purchase of new skiff and oars	CL
Tucker	1579	£1,500.00	Cornworthy Village Hall	£375.00	£6,288.00	Double glazed replacement windows	CL
Vint	1580	£1,475.00	Food in Community (x4)	£300.00	£0.00	Start up costs for project redistributing surplus fresh fruit / vegetables	CL, Ec, Env
			Totnes Activity Café (via South Devon Rural Housing Assoc)	£150.00	£150.00	Trips / activities for Totnes café for over 60s	CL
			Totnes Gardens (x3)	£100.00	£0.00	Preparing 2 areas in Totnes for the RHS 'It's Your Neighbourhood' competition	CL, Env
			Totnes Saturday Music School (x4)	£250.00	£0.00	Outreach workshops for young people (in schools & wider community)	CL
Ward	2213	£600.00	Modbury Caring	£100.00	£100.00	PR initiatives (inc. newsletter & website)	CL
			Modbury Women's Business Club (via Business Chamber)	£500.00	£2,200.00	Monthly promotional insert in Modbury Messenger	CL, Ec
			Modbury Society	£300.00	£9,000.00	Heritage town walking guide and information boards	CL, Ec
			Modbury Association for Recreation & Sport	£650.00	£800.00	Screen projector and wall mounted screen	CL, Ec
			Ugborough Parish Council (x2)	£50.00	£0.00	Emergency equipment (e.g. Mobile LED lighting & signage)	CL, Env
			Ugborough Parish Council (x2)	£250.00	£0.00	WW1 centenary herb garden	CL, Env
			Modbury Parish Council (x2)	£150.00	£0.00	Purchase of defibrillator & training for Modbury Pavilion	CL
			Holbeton Parish Council (x2)	£300.00	£0.00	Purchase of defibrillator & installation	CL
Modbury & District Business Chamber (x2)	£150.00	£0.00	Printing & erection of 4 new gateway signs	CL, Ec			
Westacott	1582	£1,150.00	Food in Community (x4)	£100.00	£0.00	Start up costs for project redistributing surplus fresh fruit / vegetables	CL, Ec, Env
			St John's Church, Bridgetown (x2)	£200.00	£0.00	Replacement floor to enable continued community use	CL
			Totnes Saturday Music School (x4)	£250.00	£0.00	Outreach workshops for young people (in schools & wider community)	CL
			ReFurnish Devon (x2)	£100.00	£0.00	Dartington furniture restoration and upcycling project	CL, Ec, Env

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CLlr Name	Code	Balance*	Group Name	Grant Amount	Total Project Cost	Project Info	CS Theme**
Wingate	2214	£2,450.00	Kingsbridge Food & Music Festival (x2)	£200.00	£0.00	Community event to promote local bands & food suppliers/retailers	CL, Ec
			Destination Kingsbridge (x3)	£250.00	£0.00	Kingsbridge Christmas lights 2013	CL, Ec
			Kingsbridge & Salcombe Chamber of Commerce (x3)	£100.00	£0.00	Fair Week Lucky Shopper	CL, EC
			Kingsbridge Area Foodbank (x3)	£100.00	£0.00	Running costs	CL
Wright	2215	£2,065.00	West Alvington Parish Council	£250.00	£500.00	Queen's Diamond Jubilee celebration lunch	CL
			West Alvington Parish Council	£130.00	£180.00	Best kept garden competition	CL
			Destination Kingsbridge (x3)	£250.00	£0.00	Kingsbridge Christmas lights 2013	CL, Ec
			Kingsbridge & Salcombe Chamber of Commerce (x3)	£100.00	£0.00	Fair Week Lucky Shopper	CL, EC
			Kingsbridge Area Foodbank (x3)	£200.00	£0.00	Running costs	CL
Overall Balance		£47,932.44		£46,293.23	£753,350.37		

where highlighted, more than one Member making a contribution therefore total project cost adjusted

Red text Member's budget spent for 2013/14

(x5) etc Number of Members funding the project

CS Theme** Connect Strategy Theme:
 CL - Community Life
 Ec - Economy
 Env - Environment
 H - Homes

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AGENDA
ITEM

9

SOUTH HAMS DISTRICT COUNCIL

AGENDA
ITEM

9

NAME OF COMMITTEE	Executive
DATE	11 September 2014
REPORT TITLE	Car Parking Tariff Review in Totnes
Report of	Street Scene Manager
WARDS AFFECTED	Totnes Town & Totnes Bridgetown

Summary of report:

This report makes a recommendation in respect of Pay & Display tariffs in Totnes car parks.

Financial implications:

It is anticipated that the changes will have no impact on the level of income received from the car parks.

There is a cost of implementing the changes to the Council's Off-Street Parking Places Order of approximately £1,200, which will be met by the service budget and will be reduced by adding this amendment to other amendments already in progress.

RECOMMENDATIONS:

That the Executive resolves to **RECOMMEND** to Council that:

1. Tariffs, as detailed in Appendix 1 be implemented in car parks in Totnes.
2. In addition, that the South Hams District Council's Off-Street Parking Places Order be updated to reflect this change.

Officer contact:

Cathy Aubertin
Street Scene Manager
Cathy.Aubertin@swdevon.gov.uk

1. BACKGROUND

- 1.1 Following a request from Totnes Town Council, work was undertaken with a group of representatives from the town to review the current parking arrangements in order to provide a parking service which will encourage higher footfall in the town.

2. PROPOSAL DETAILS

- 2.1 The town were keen to simplify charges and round them off to whole pounds, whilst also making the three hour tariff more attractive in order to encourage more visitors to stay for three hours rather than the currently mostly-used two hour stay.
- 2.2 New tariffs were designed in consultation with the community to offer an overall solution which enhances the service for customers without increasing the overall net cost of parking within Totnes.
- 2.2 The elimination of the overnight fee was requested and has been accommodated within the new proposed tariffs, with the loss of this income being compensated by the tariff changes. Charges would be payable from 8am to 6pm each day and, In place of the overnight tariff, machines would be programmed so that Pay & Display tickets run into the following day, eg if a two hour ticket was purchased at 5pm, the expiry time would be 9am on the following day. This makes the tariffs simpler and easier to understand by customers.
- 2.3 In addition, and as requested by the town, Heath's Nursery car park will swap from being a long-stay car park to short-stay and the Nursery car park will swap from being a short-stay car park to long-stay.
- 2.4 In order to support the vitality of the town, and encourage alternatives to car use, free coach parking was requested and has been included as part of the overall proposals. This loss of income has been included in the modelling and has been compensated by the changes to car parking tariffs.
- 2.5 The proposed charges are detailed in Appendix 1.

3. LEGAL IMPLICATIONS

- 3.1 The Council has power to provide off-street parking under the Road Traffic Regulation Act 1984 (as amended).
- 3.2 The Council has the power to deal with the provision, management and control of car parks.

4. FINANCIAL IMPLICATIONS

- 4.1 It is anticipated that the changes will have no impact on the level of income received from the car parks.
- 4.2 There is a cost of implementing the changes to the Council's Off-Street Parking Places Order of approximately £1,200, which will be met by the service budget and will also be reduced by adding this amendment to other amendments already in progress.

5. RISK MANAGEMENT

The Risk Management implications are shown at the end of this report in the Strategic Risks Template.

Corporate priorities engaged:	Community well-being Access to services Towards excellence Customer first
Statutory powers:	As stated in paragraph 3
Considerations of equality and human rights:	An equality impact assessment has been carried out and, as a result, no further actions are required.
Biodiversity considerations:	None
Sustainability considerations:	None
Crime and disorder implications:	None
Background papers:	None
Appendices attached:	Appendix 1 Car Park Tariffs

STRATEGIC RISKS TEMPLATE

No	Risk Title	Risk/Opportunity Description	Inherent risk status				Mitigating & Management actions	Ownership
			Impact of negative outcome	Chance of negative outcome	Risk score and direction of travel			
1	Objections from customers	Customers may object to this change to the Off-Street Parking Places Order	2	1	2	↓	This proposed change to the Off-Street Parking Places Order will be subject to a formal notice, followed by a 21-day public consultation period.	C Aubertin

Direction of travel symbols ↓ ↑

Totnes tariff review

CURRENT TARIFF**Civic Hall**

1/2 hour	£0.40
1 hour	£0.90
2 hours	£1.80
3 hours	£2.70
4 hours	£3.60

Heaths Nursery (long-stay)

1/2 hour	£0.30
1 hour	£0.80
2 hours	£1.60
3 hours	£2.40
4 hours	£3.20
All day	£5.50

Heathway 2

1/2 hour	£0.40
1 hour	£0.90
2 hours	£1.80
3 hours	£2.70
4 hours	£3.60
All day	£6.00

Heathway

1/2 hour	£0.40
1 hour	£0.90
2 hours	£1.80
3 hours	£2.70
4 hours	£3.60
All day	£6.00

Longmarsh**High season**

1/2 hour	£0.40
1 hour	£0.90
2 hours	£1.80
3 hours	£2.70
4 hours	£3.60
All day	£6.00

PROPOSED TARIFF**Civic Hall**

1/2 hour	£0.50
1 hour	£1.00
2 hours	£2.00
3 hours	£2.50

Heaths Nursery (short-stay)

1/2 hour	£0.50
1 hour	£1.00
2 hours	£2.00
3 hours	£2.50
4 hours	£3.00

Heathway 2

1/2 hour	£0.50
1 hour	£1.00
2 hours	£2.00
3 hours	£2.50
4 hours	£3.00
All day	£6.00

Heathway

1/2 hour	£0.50
1 hour	£1.00
2 hours	£2.00
3 hours	£2.50
4 hours	£3.00
All day	£6.00

Longmarsh**All year**

1/2 hour	£0.50
1 hour	£1.00
2 hours	£2.00
3 hours	£2.50
4 hours	£3.00
All day	£6.00

Low season

1/2 hour	£0.30
1 hour	£0.70
2 hours	£1.40
3 hours	£2.10
4 hours	£2.80
All day	£5.00

North Street

1/2 hour	£0.40
1 hour	£0.90
2 hours	£1.80
3 hours	£2.70
4 hours	£3.60
All day	£6.00

North Street

1/2 hour	£0.50
1 hour	£1.00
2 hours	£2.00
3 hours	£2.50
4 hours	£3.00
All day	£6.00

Nursery (short-stay)

1/2 hour	£0.40
1 hour	£0.90
2 hours	£1.80
3 hours	£2.70
4 hours	£3.60
Overnight	£2.00

Nursery (long-stay)

1/2 hour	£0.50
1 hour	£1.00
2 hours	£2.00
3 hours	£2.50
4 hours	£3.00
All day	£6.00

Old Market

1/2 hour	£0.40
1 hour	£0.90
2 hours	£1.80
3 hours	£2.70
4 hours	£3.60
All day	£6.00

Old Market

1/2 hour	£0.50
1 hour	£1.00
2 hours	£2.00
3 hours	£2.50
4 hours	£3.00
All day	£6.00

Pavilions

1/2 hour	£0.30
1 hour	£0.80
2 hours	£1.60
3 hours	£2.40
4 hours	£3.20
6 hours	£4.80
All day	£5.50

Pavilions 1 (long-stay)

1/2 hour	£0.50
1 hour	£1.00
2 hours	£2.00
3 hours	£2.50
4 hours	£3.00
All day	£6.00

Pavilions 2 (short-stay)

1/2 hour	£0.50
1 hour	£1.00
2 hours	£2.00
3 hours	£2.50
4 hours	£3.00

Steamer Quay**High season**

1/2 hour	£0.50
1 hour	£1.00
2 hours	£2.00
3 hours	£3.00
4 hours	£4.00
All day	£6.50
Overnight	£2.00
Coach 2 hours	£4.50
Coach 4 hours	£7.50
Coach all day	£11.50

Low season

1/2 hour	£0.30
1 hour	£0.70
2 hours	£1.40
3 hours	£2.10
4 hours	£2.80
All day	£5.00
Coach 2 hours	£4.50
Coach 4 hours	£7.50

Victoria Street

1/2 hour	£0.40
1 hour	£0.90
2 hours	£1.80
3 hours	£2.70
Overnight	£2.00

Steamer Quay**All year**

1/2 hour	£0.50
1 hour	£1.00
2 hours	£2.00
3 hours	£2.50
4 hours	£3.00
All day	£6.00

Free parking for coaches

Victoria Street

1/2 hour	£0.50
1 hour	£1.00
2 hours	£2.00
3 hours	£2.50

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SOUTH HAMS DISTRICT COUNCIL

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NAME OF COMMITTEE	Executive
DATE	11 September 2014
REPORT TITLE	Review of Off-Street Parking Places Order in Beesands
Report of	Street Scene Manager
WARDS AFFECTED	Stokenham

Summary of report:

This report makes a recommendation in respect of reviewing the parking restrictions in Beesands.

Financial implications:

There will be no cost to advertising this change as it may be added to some Parking Order amendments which are already in progress.

RECOMMENDATIONS:

It is recommended that the Executive recommends to Council that:

1. Due to issues of vehicles parking inappropriately in Beesands, parking on the Village Green be restricted to those vehicles parking with the express permission of South Hams District Council only.
2. In addition, the South Hams District Council's Off-Street Parking Places Order be updated to reflect this change.

Officer contact:

Cathy Aubertin
Street Scene Manager
Cathy.Aubertin@swdevon.gov.uk

1. BACKGROUND

- 1.1 Following the review of all free parking areas in South Hams during last year, land belonging to South Hams District Council was added to the Off-Street Parking Order with a restriction on some land in Beesands (as highlighted on Appendix A) which permitted parking from 8am to 8pm only.

- 1.2 This restriction was put in place because, at the time, the main concern was that land on the waterfront was being used overnight by camping van owners which led, in some instances, to anti-social behaviour.
- 1.3 Following the implementation of the Parking Order the land on the waterfront was washed away in the recent storms, and this meant that the problem of camping vans parking overnight moved further inland.
- 1.4 All the land highlighted on Appendix A is designated Village Green and, therefore, strictly should not have any parking permitted on it in any case.

2. PROPOSAL

- 2.1 As the Village Green legislation takes precedence over the Off-Street Parking Places Order, it is essential that the Order supports the restrictions in the Village Green legislation, ie no parking permitted.
- 2.2 Consultation has been undertaken with both the Parish Council and Beesands Village Green Committee and it has been provisionally agreed with the Village Green Committee that parking should only be permitted with the express permission of South Hams District Council only, subject to approval by the Executive.
- 2.3 The Parish Council have not expressed a view but agreed that the District Council should manage the land as it sees fit.
- 2.4 This restriction will result in parking only being occasionally permitted, such as for house moves, and will ensure that the current parking problems in Beesands are eliminated by the ability to enforce in accordance with the Parking Order.
- 2.5 Alternative informal parking is available nearby on District Council land, for approximately 40-50 vehicles

3. LEGAL IMPLICATIONS

- 3.1 The Council has power to provide off-street parking under the Road Traffic Regulation Act 1984 (as amended).
- 3.2 The Council has the power to deal with the provision, management and control of car parks.
- 3.4 Parking on a Village Green without consent is an offence under S34 Road Traffic Act 1988
- 3.5 Although the Local Authority can prosecute or commence a civil action for parking on a village green in their ownership or control, both of these remedies are significantly more complex and time consuming than parking enforcement pursuant to a an off-street parking order.
- 3.6 Permission to park can be granted by an owner of a village green provided that the parking does not interfere or interrupt with the use or enjoyment of the green. It is this latter point which would require consultation locally.

3.7 Subject to s16 of the Commons Act 2006, part of the Village Green may be de-registered (and then open to flexible off-street parking regulation) through a strict statutory process which involves consultation, exchange of land (where the area to be de-registered is over 200m2) and ultimately the approval of the Secretary of State. This is for future consideration.

4. FINANCIAL IMPLICATIONS

4.1 There will be no cost to advertising this change as it may be added to some Parking Order amendments which are already in progress.

5. RISK MANAGEMENT

The Risk Management implications are shown at the end of this report in the Strategic Risks Template.

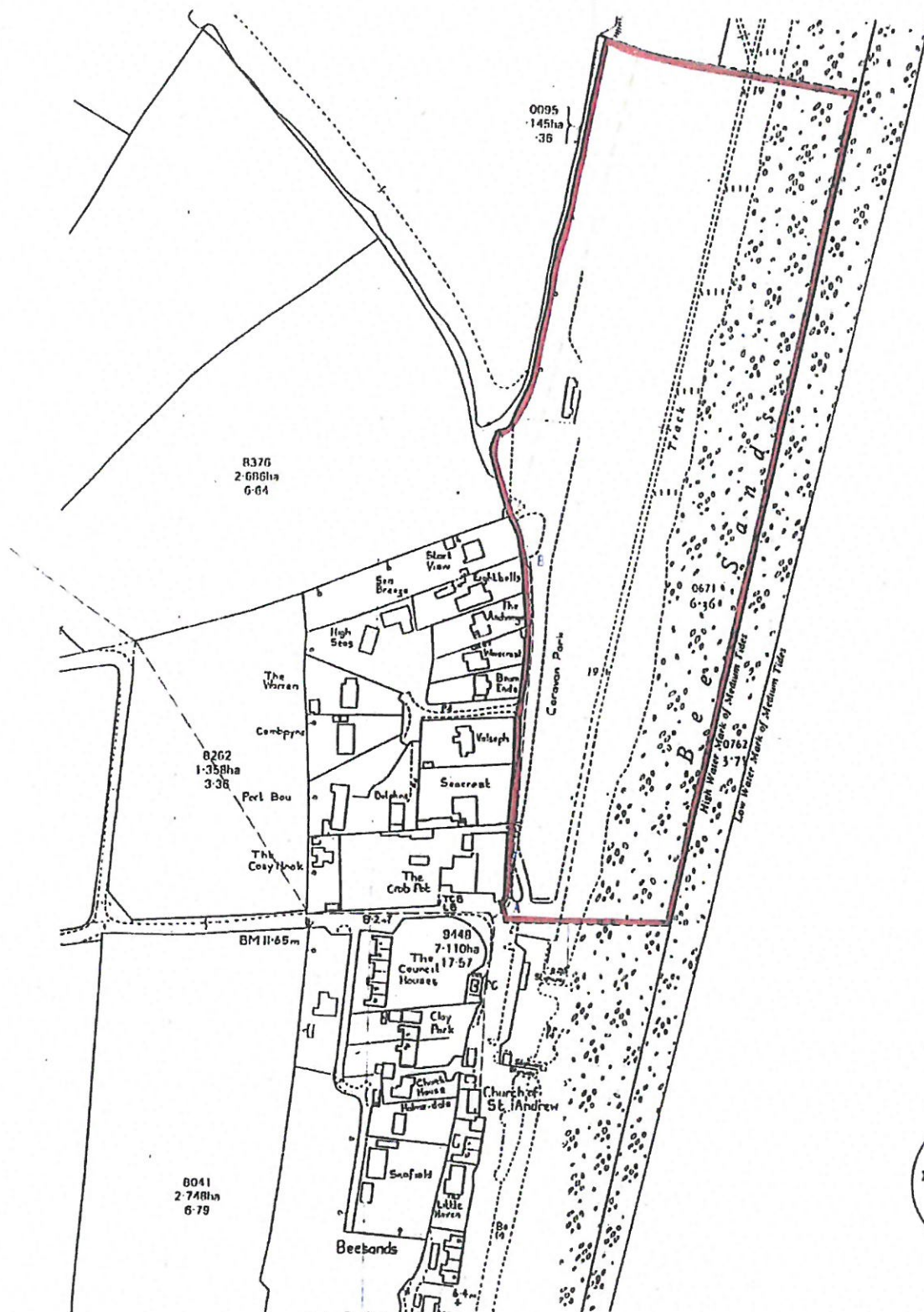
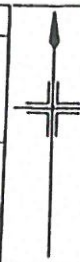
Corporate priorities engaged:	Community well-being Access to services Towards excellence Customer first
Statutory powers:	As stated in paragraph 3
Considerations of equality and human rights:	An equality impact assessment has been carried out and, as a result, no further actions are required.
Biodiversity considerations:	None
Sustainability considerations:	None
Crime and disorder implications:	None
Background papers:	None
Appendices attached:	Appendix A – plan of Village Green

STRATEGIC RISKS TEMPLATE

No	Risk Title	Risk/Opportunity Description	Inherent risk status				Mitigating & Management actions	Ownership
			Impact of negative outcome	Chance of negative outcome	Risk score and direction of travel			
1	Objections from customers	Customers who currently park on the Village Green may object to this change to the Off-Street Parking Places Order	2	2	4	↓	This proposed change to the Off-Street Parking Places Order will be subject to a formal notice, followed by a 21-day public consultation period.	C Aubertin

Direction of travel symbols ↓ ↑

H.M. LAND REGISTRY		TITLE NUMBER	
		DN298298	
ORDNANCE SURVEY PLAN REFERENCE	SX8140 SX8240	SECTION	Scale 1/2500
COUNTY DEVON	DISTRICT SOUTH HAMS		© Crown copyright



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AGENDA
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SOUTH HAMS DISTRICT COUNCIL

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NAME OF COMMITTEE	Executive
DATE	11 th September 2014
REPORT TITLE	Car Parking Tariff Review in Hope Cove
Report of	Street Scene Manager
WARDS AFFECTED	South Huish

Summary of report:

This report makes a recommendation in respect of Pay & Display tariffs in Hope Cove car park.

Financial implications:

It is anticipated that the changes will have no impact on the level of income received from the car park.

There is a cost of implementing the changes to the Council's Off-Street Parking Places Order of approximately £1,200, which will be met by the service budget and will be reduced by adding this amendment to other amendments already in progress.

RECOMMENDATIONS:

It is recommended that the Executive resolves to recommend to Council that:

1. Tariffs, as detailed in Paragraph 2.4 be implemented in the car park in Hope Cove.
2. In addition, that the South Hams District Council's Off-Street Parking Places Order be updated to reflect this change.

Officer contact:

Cathy Aubertin
Street Scene Manager
Cathy.Aubertin@swdevon.gov.uk

1. BACKGROUND

- 1.1 Following a request from South Huish Parish Council, work was undertaken with a group of representatives from the parish to review the current parking arrangements in order to provide a parking service which will encourage more responsible parking in the parish, and to encourage more use of the District Council's car park in preference to the nearby private car park.

2. PROPOSAL DETAILS

- 2.1 The town were keen to encourage more motorists to park their vehicles in the off-street car park, rather than on-street and on grass verges.
- 2.2 In addition, it was an opportunity to review the District Council's parking tariffs to ensure that they compete more competitively with the nearby private car park.
- 2.3 New simplified tariffs were designed in consultation with the community to offer an overall solution which encourages more responsible parking without increasing the overall net cost of parking within Hope Cove.
- 2.4 The proposed charges are detailed below:

Parking time	Current tariff	Private car park charges	Proposed tariff
½ hour	£0.40		
1 hour	£0.90		
2 hours	£1.80		£2.00
3 hours	£2.70	£3.00	
4 hours	£3.60		
All day	£6.00	£4.00	£3.00

3. LEGAL IMPLICATIONS

- 3.1 The Council has power to provide off-street parking under the Road Traffic Regulation Act 1984 (as amended).
- 3.2 The Council has the power to deal with the provision, management and control of car parks.

4. FINANCIAL IMPLICATIONS

- 4.1 It is anticipated that the changes will have no impact on the level of income received from the car parks.
- 4.2 There is a cost of implementing the changes to the Council's Off-Street Parking Places Order of approximately £1,200, which will be met by the service budget and will also be reduced by adding this amendment to other amendments already in progress.

5. RISK MANAGEMENT

The Risk Management implications are shown at the end of this report in the Strategic Risks Template.

Corporate priorities engaged:	Community well-being Access to services Towards excellence Customer first
Statutory powers:	As stated in paragraph 3
Considerations of equality and human rights:	An equality impact assessment has been carried out and, as a result, no further actions are required.
Biodiversity considerations:	None
Sustainability considerations:	None
Crime and disorder implications:	None
Background papers:	None
Appendices attached:	None

STRATEGIC RISKS TEMPLATE

No	Risk Title	Risk/Opportunity Description	Inherent risk status				Mitigating & Management actions	Ownership
			Impact of negative outcome	Chance of negative outcome	Risk score and direction of travel			
1	Objections from customers	Customers may object to this change to the Off-Street Parking Places Order	2	1	2	↓	This proposed change to the Off-Street Parking Places Order will be subject to a formal notice, followed by a 21-day public consultation period.	C Aubertin

Direction of travel symbols ↓ ↑

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SOUTH HAMS DISTRICT COUNCIL

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NAME OF COMMITTEE	Executive
DATE	11 September 2014
REPORT TITLE	Medium Term Financial Strategy
Report of	Head of Finance & Audit
WARDS AFFECTED	All

Summary of report: This report is intended to update the medium term forecast and to propose some early thoughts about how the funding gap might be bridged, with a view to setting a direction of travel for the next four years.

Financial implications:

The estimated budget gaps are as follows:

2015/16	£412,000
2016/17	£(948,000)
2017/18	£353,000
2018/19	£197,000

RECOMMENDATIONS:

It recommended to Council that:

1. Members provide a set of "minded to" views in order to guide the 2015/16 budget process with particular reference to;
 - the level of council tax increase,
 - the use of New Homes Bonus to support the revenue budget,
 - the amount of Council Tax Support Grant to be passed on to Parish and Town Councils and
 - other budget savings and income generation.

2. The Council's policy should be to set a minimum level of unearmarked general fund revenue reserves of £1.5 million.

Officer contacts:

Lisa Buckle, Head of Finance and Audit
lisa.buckle@swdevon.gov.uk

Michael Tithecott, Chief Accountant
michael.tithecott@swdevon.gov.uk

1. BACKGROUND

- 1.1 In February 2014 Council agreed the budget for the 2014/15 financial year and reviewed the Medium Term Financial Strategy for the three years 2015/16 to 2017/18.
- 1.2 Since that time, the Senior Management Team (SMT) has been focusing on implementing the Transformation Programme (T18) to generate significant savings for the Council.
- 1.3 The following table illustrates the potential funding gap from 2015/16 onwards for the District Council as shown in Appendix A:

	2015/16	2016/17	2017/18	2018/19
	£	£	£	£
Annual gap/(surplus)	412,000	(948,000)	353,000	197,000
Gap as % of net expenditure Budget of £9.027 million	4.56%	(10.5%)	3.91%	2.18%
TOTAL BUDGET GAP OVER THE FOUR YEARS TO 18/19				14,000

- 1.4 Whilst there remains a great deal of uncertainty about various elements of income and expenditure, we have based the forecast that follows on a set of assumptions which represent a cautious estimate in order to focus attention on the revised scale of the funding gap. The figures will be revised as we progress through the financial year.

2. ASSUMPTIONS FOR FINANCIAL MODELLING PURPOSE

- 2.1 There is predicted to be a 27% reduction in government funding over the four years from 2014/15 to 2018/19 (see Appendix A). The Appendix is consistent with figures that have been provided through the Finance Settlement for 2015/16 and the modelling available regarding Localisation of Business Rates from data we have supplied to the Government on Business Rates returns.
- 2.2 Salaries increase by 1% on an annual basis (Appendix B).

- 2.3 Inflation will run at 2% over the period.
- 2.4 The interest return for our investments will be 1 % for 2015/16 rising to 2.75% in 2018/19.
- 2.5 No assumptions have been built into the financial modelling for council tax increases for 2015/16 onwards. Members' views on Council Tax increases are sought as part of this report. Therefore the financial modelling in Appendix A assumes a Band D council tax of £145.42 (the current Band D council tax for 2014/15).
- 2.6 The Council is addressing budget under-performances on car parking income through a realignment exercise over a period of time – to align the income targets with actual income received. Income from car parking has been reduced by £50,000 in 2015/16, based on trends over the last three years.
- 2.7 The Strategic Waste Review actions for the South Hams Collection Service have been agreed. The major procurement for the sale of dry recycling materials is under way currently, with tenders due to be received on 1 September 2014. Subject to market prices for recycling materials, the saving for the waste review in 14/15 will be £110,000 (Budgeted 14/15 saving was £140,000). Interim materials sales solutions have already increased income during this financial year. There is a reduction in the original saving estimated due to the decision made to delay property day changes until the Autumn of 2015 when we will have our new fleet in place and the support officer capacity to deliver this customer change effectively and efficiently.
- 2.8 Members will appreciate that capital spending has an impact on revenue. As part of the Medium Term Financial Strategy it will be necessary to review the level and phasing of schemes within the Capital Programme. At this stage no assumptions have been made. A detailed three year Capital Strategy and Capital Programme is in the process of being prepared for the December Executive meeting which will form part of the Budget Proposals for 2015/16. The Strategic Asset Review will inform the three year Capital Strategy. Again no assumptions have been made at this stage but will be built into the forecast once decisions are reached on the scale of the asset disposal/investment programme.

3 TRANSFORMATION PROGRAMME 2018 (T18)

- .3.1 In response to the unprecedented scale of financial challenges that this Council faces, Members have approved (Council Minute 34/13, October 31st 2013) an innovative Transformation Programme (T18) which requires an investment budget of £2.95 million, to deliver annual recurring revenue savings of £2.5 million.

- 3.2 This builds on the success of our shared services partnership with West Devon Borough Council and will see both Councils pioneering a new operating model for local government. The shared services programme with West Devon has generated shared services savings of £7.7million across both Councils since 2007 (with the South Hams share being £4.06 million).
- 3.3 The T18 Programme is viewed as the primary driver to achieve the savings required over the next few years. The programme is currently being designed to deliver a long term organisational vision which we anticipate will remove the need to deal with the budget gap through an annual service and financial planning process.
- 3.4 The T18 Programme is intended to drive out significant efficiencies so that a position can be reached whereby annual budget reductions are minimised and the Council is placed on as firm a footing as possible, notwithstanding the national uncertainty about economic growth and the future funding model for local government.
- 3.5 The Transformation Programme will not only deliver savings of 23% of our net revenue budget for both Councils, it will also create a new model to allow several Councils to share services whilst retaining their individual identities. This model can be easily used in other parts of the country and is scalable in its application.
- 3.6 The Council has received very good news in that our expression of interest to the Transformation Challenge Award to DCLG has met the assessment criteria and has been accepted.
- 3.7 We now have to develop a full bid by 1st October 2014 which, if successful, could see an award being made as early as November. Our expression of interest asked for £700,000 of Government funding to help fund our transformation programme which will deliver our new operating model. We also asked for a further £400,000 should Torridge District Council join our model. There will be Member meetings through September to enable us to share information about this possibility.

3.8 A summary of the savings and investment required for the Transformation Programme (T18) is shown below:

SHDC	2014/15 million	2015/16 million	2016/17 million	2017/18 million	2018/19 million
Investment costs (Total of £2.95 million) ICT Software costs, Implementation costs, accommodation costs and staff redundancy and pension strain costs	£1.135	£1.510	£0.109	£0.109	£0.087
Cumulative Revenue Savings Staff savings (approx 24% of staffing base) New income from released surplus accommodation and reduced annual running costs	£(0.172)	£(1.526)	£(2.269)	£(2.385)	£(2.469)
TOTAL	£0.963 Net investment cost	£(0.016) Net saving	£(2.160) Net saving	£(2.276) Net saving	£(2.382) Net saving

The table above shows the timing of the expenditure for the investment costs of £2.95 million and shows that by 2018/19 the annual revenue savings are £2.5 million, with net savings of over £2 million materialising by 2016/17. The investment cost in 2014/15 of £0.963 million is being financed by the T18 Investment Earmarked Reserve (see Appendix C schedule of Reserves – Council Minute 34/13).

- 3.9 The costs have been calculated to ensure that each Council pays its own share. The Programme will be self-financing from the end of year 2 (2015/16) onwards. The payback period for the Programme is 2 years. This provides a high degree of confidence that South Hams District Council will remain a viable Council with the ability to continue to deliver quality services in the years to come.
- 3.10 No T18 savings from 2015/16 have yet been assumed to be available to put towards the budget gap identified for 2015/16 as these savings are primarily needed to pay for the investment costs.
- 3.11 The savings from the T18 model will mean that the Council would be able to have less reliance on New Homes Bonus to fund its revenue budget. This would release funding for investment in the Council's priorities (see 3.12) and for capital investment. The Council currently has a lack of available capital resources to meet its predicted future capital programme requirements over the next three years. The Strategic Asset Review has also identified projects which require capital investment but which would provide an income stream for the Council. These projects will form part of the Three Year Capital Strategy (see 2.8).

Our Plan – setting priorities

- 3.12 The Council is preparing a new strategic plan for South Hams which will set out a vision, long term priorities and planning policies for the area to 2031. Members will shortly be starting work on shaping the Delivery Plan for Our Plan and this may impact on the Council's Budget as we move the Council towards being a Commissioning Council.
- 3.13 The first formal consultation on Our Plan was undertaken during May and June this year and we received 76 responses in total from a range of individuals and organisations. Between May and October we have been attending a number of community events and have spoken to a wide range of people to gain their views on how they would like to see the future of the area. We have been holding Single Topic Discussions with Members on key issues and several Town and Parish Workshops. We have published regular e-newsletter on key topics and publicised these to the community and stakeholders. We are using social media through YouTube, Twitter and Facebook to reach out to different groups to promote engagement on Our Plan.

4 OPTIONS TO MEET THE BUDGET GAP FOR 2015/16

- 4.1 The budget gap based on the assumptions above, is predicted to be £412,000 for 2015/16, Appendix A provides the details.
- 4.2 As mentioned in 3.10 above, the budget gap of £412,000 is the position without taking into account any T18 savings in 2015/16 as these savings are primarily needed to pay for the investment costs in 2015/16.

Income from Council Tax

- 4.3 Council agreed to raise council tax by 1.9% from 1 April 2014 to £145.42 for a Band D property for South Hams District Council. This amounted to a £2.71 increase on an average Band D property over a year equivalent to 5p a week. A 1% increase in Council Tax generates an extra £53,000 in extra income per annum.

Council Tax Freeze Grant

- 4.4 On 15 January 2014 the Government issued the guidance for the Council Tax Freeze Grant Scheme for 2014-15. It is assumed that many of these key aspects which applied in 2014-15 will also apply in 2015-16. Namely that:-

(i) It was voluntary and that any authority which freezes or reduces their basic amount of council tax will be eligible to receive the grant (equivalent to a 1% of the basic amount of council tax – this is around £56,000 for South Hams – this is an estimated provisional figure)

(ii) Ministers have agreed that the funding for the 2015-16 freeze grant **should** be built into the spending review baseline. This gives as much certainty as possible at this stage that the extra funding for freezing council tax will remain available.

- 4.5 **Council Tax Referendum limit** - The Localism Act introduced the power for the Secretary of State to set principles each year under which council tax increases are determined as excessive. The Minister announced that the council tax referendum threshold for 2014/15 remained unchanged from 2013/14 at 2% and did not apply to Towns and Parishes. No notification has been received on the limit for 2015/16.
- 4.6 **Income Generation** – Over the past few months the Council has explored ways to generate new income for the Council. The Income Generation Task and Finish Group has met on a number of occasions to look at ways of generating additional income. The Council report of 19 June 2014 gives more details.

4.7 In summary, the options open to Members to close the predicted £412,000 Budget Gap in 2015/16 are:-

- i) To use New Homes Bonus in 2015/16 to close the budget gap, with a view to reversing the amount of New Homes Bonus that is used to support the Revenue Budget in 2016/17 when the savings from T18 materialise in full (There is a balance of approximately £422,203 uncommitted New Homes Bonus in 2015/16 as per 5.4)
- ii) Members of the Senior Management Team will continue to identify options for savings and income generation over the coming months.
- iii) For Members to give an early indication and to reach a “minded to” view on the level of council tax increase and the level of council tax support grant to be allocated to Parish and Town Councils (see 6.5)

5 NEW HOMES BONUS

5.1 This grant was introduced in 2011/12 and provides incentives for local authorities and local communities to be supportive of housing growth. It is not ring fenced and can be spent on anything.

5.2 On 29 November 2012, the Community Life & Housing Scrutiny Panel considered a report on the New Homes Bonus Strategy. It was resolved (CLH. 27/12) that the New Homes Bonus funding for 2013/14 is used to support the following categories:

- To finance housing capital projects
- Community re-investment projects (please see separate agenda item)
- Funding for the revenue base budget
- Community grants and projects
- To provide funding for the overall Capital Programme
- To make a provision for a share of the New Homes Bonus for the Dartmoor National Park when appropriate

5.3 Members have approved the following use of the New Homes Bonus to date:

Year	2011/12 £	2012/13 £	2013/14 £	2014/15 £
Grant received	297,567	826,317	1,026,018	1,365,325
Use of New Homes Bonus (£)				
Housing Capital Projects		300,000	460,000	460,000
Community Reinvestment Projects			153,900	153,900
Revenue Base Budget	100,000	100,000	100,000	564,043
Community Grants (CAB Outreach worker)			10,000	10,000
Funding for the overall capital programme	197,567	419,567		
Dartmoor National Park		6,750		17,277
Transferred to the Capital Programme Reserve			302,118	160,105
TOTAL	297,567	826,317	1,026,018	1,365,325

5.4 An estimate of New Homes Bonus for the next four years is shown below:

NHB Forecast (£)	2014/15 £	2015/16 £	2016/17 £	2017/18 £	2018/19 £
2011/12 actual allocation	297,567	297,567	297,567	-	-
2012/13 actual allocation	528,750	528,750	528,750	528,750	-
2013/14 actual allocation	199,701	199,701	199,701	199,701	199,701
2014/15 actual allocation	339,307	339,307	339,307	339,307	339,307
2015/16 forecast allocation		249,760	249,760	249,760	249,760
2016/17 forecast allocation			249,760	249,760	249,760
2017/18 forecast allocation				249,760	249,760
TOTAL	1,365,325	1,615,085	1,864,845	1,817,038	1,288,288
The table below shows the possible ways in which NHB could be used in future years for modelling purposes only:-					
To fund Housing Capital Projects	460,000	460,000	460,000	460,000	460,000
To fund Community Re-investment	153,900	153,900	153,900	153,900	153,900
CAB Outreach Worker	10,000	10,000	10,000	10,000	10,000
To fund the Revenue Budget	564,043	564,043	Nil?	?	?
Dartmoor National Park	17,277	4,939 (TBA)	TBA	TBA	TBA
Capital Programme Reserve	160,105				
Balance remaining (uncommitted)	Nil	422,203	1,240,945	1,193,138	664,388

As part of the Budget Setting Process for 2015/16, Members will need to consider the level of New Homes Bonus that is used to support the revenue budget.

6 OTHER BUDGET CONSIDERATIONS

- 6.1 **Council Tax Reduction Scheme** – Following Council Tax Benefit being abolished, Council in December 2013 approved the implementation of a cost neutral local Council Tax Reduction Scheme for 2014/15. This scheme is a discount scheme rather than a state welfare benefit and means that working age claimants will pay a minimum of 20% towards their Council Tax bill. There will be an exception hardship fund to help those claimants experiencing severe financial difficulties.
- 6.2 These changes have the effect of reducing the council tax base not only for the District Council, but also for Town and Parish Councils and Devon County Council etc. Reductions in the Council Tax Base adversely affect a local authority's ability to raise income from Council Tax.
- 6.3 The Government is providing financial support for local authorities (Council Tax Support Grant) to assist them in dealing with the effects of the benefit changes on their Council Tax Base.
- 6.4 In the December 2013 Statement, the Minister reminded local authorities that within the funding for Council Tax Support Schemes there is an element to specifically reflect reductions in the parish tax base that has resulted from the introduction of Localised Support for Council Tax. He confirms that the funding is not separately identified, because it is not ring-fenced and there is recognition that as caseloads change and schemes evolve, the amount that different parishes need will change. He also states that there is an expectation by the Government that billing authorities will continue to pass on support to town and parish councils to help mitigate any reduction in their tax base due to the local Council Tax support scheme.
- 6.5 However, it is considered appropriate that the Council Tax Support Grant to Town and Parish Councils should reduce in line with the reduction that the District Council is experiencing with its Settlement Funding Assessment (SFA). The District Council approved a grant distribution of £125,369 for 2014-15. It is estimated that the Council's SFA will decrease by 10% in 2015-16 (see Appendix A). Therefore Members' views are sought on the proposal to consult with Town and Parish Councils on a 10% reduction in the grant for Town and Parish Councils for 2015-16 to £112,827 (a reduction of £12,542). Appendix D illustrates the effect of this.

7. RESERVES

Earmarked Reserves

- 7.1 **Specific Earmarked Reserves** - The level and commitments for each reserve are kept under review each year to make sure the uncommitted balance is adequate for its purpose. The Earmarked Reserves are reviewed as part of the “budget scouring” exercise each year – this exercise is in progress at the moment. A schedule of Earmarked Reserves is attached at **Appendix C**.

General Fund Balance (Unearmarked revenue reserve)

- 7.2 Previous guidance from the Audit Commission suggested that the General Fund Balance should be between 5% and 10% of net operating expenditure. The Council’s net operating expenditure is £9.027 million for 2014/15; so an appropriate balance would be in the region of £451,000 to £903,000.
- 7.3 The General Fund Balance stood at £1.707 million at 31st March 2014. It is predicted to be £1.654 million at 31 March 2015 (Appendix C). Therefore, the Council is still within a prudent level of reserves. It is recommended to Council that the Council’s policy should be to set a minimum level of unearmarked general fund revenue reserves of £1.5 million.
- 7.4 Our financial strategy recognises the need to maintain un-earmarked revenue reserves to provide stability for both medium and longer term planning and to provide a contingency against unforeseen events. In setting the minimum level at £1.5 million the following have been taken into account:
- The size of the authority
 - The volatility of some income and expenditure budgets due to a dependency on the weather, tourism and state of the economy
 - The risks faced by the Council with regard to funding unforeseen events
 - The level of investment income used to support council tax arising from our reserves
 - Uncertainty over future Government funding
- 7.5 The Council can take comfort that our General Fund Balance stands above the minimum balance. It acts as a safeguard against unforeseen financial pressures.

8. CAPITAL PROGRAMME

- 8.1 As part of the Medium Term Financial Strategy (MTFS), it is also necessary to review the level and phasing of schemes within the Capital Programme. It is important that the programme is matched with available resources and the impact on reserves and the revenue budget is fully assessed.

- 8.2 A detailed three year Capital Strategy and Capital Programme is in the process of being prepared for the December Executive meeting which will form part of the Budget Proposals for 2015/16. The Strategic Asset Review will inform the three year Capital Strategy. Again no assumptions have been made at this stage but will be built into the forecast once decisions are reached on the scale of the asset disposal/investment programme.
- 8.3 Consideration needs to be given to the funding options for the 2015/16 Capital Programme. The Capital Programme is set by the Council and may be funded by sale proceeds from the disposal of assets (capital receipts), external grants and contributions, directly from revenue or from borrowing.

9. LEGAL IMPLICATIONS

- 9.1 The Executive is responsible for recommending to Council the budgetary framework. In accordance with the Financial Procedure Rules, Council must decide the general level of Reserves and the use of Earmarked Reserves.
- 9.2 The preparation of this MTFs is evidence that the Council has considered and taken into account all relevant information and proper advice when determining its financial arrangements in accordance with statutory requirements, and in particular, that it will set a lawful budget.

10. FINANCIAL IMPLICATIONS

- 10.1 The financial implications are as set out within the Financial Strategy.

11. OTHER CONSIDERATIONS

Corporate priorities engaged:	A balanced budget underpins the Council's capacity to delivers its corporate priorities
Statutory powers:	Local Government Act 1972, Section 151
Considerations of equality and human rights:	A 360 degree assessment of the equality implications will be carried out on all budget proposals for future years and any issues raised will be considered.
Biodiversity considerations:	None directly related to this report.
Sustainability considerations:	None directly related to this report.
Crime and disorder implications:	None directly related to this report.
Background papers:	Report to Council on 13 February 2014 on 2014-15 Budget Report to Executive on 23 January 2014 on 2014-15 Budget
Appendices attached:	Appendix A - Modelling of the Financial Strategy Appendix B - Budget Pressures and Savings Appendix C – Schedule of Reserves Appendix D – Council Tax Support Grant to Town and Parish Councils for 2015/16

STRATEGIC RISKS TEMPLATE

No	Risk Title	Risk/Opportunity Description	Inherent risk status				Mitigating & Management actions	Ownership
			Impact of negative outcome	Chance of negative outcome	Risk score and direction of travel			
1	Robustness of medium term financial strategy and service blue-prints	<p>Not achieving financial savings as anticipated</p> <p>2015/16 will see a further significant reduction in formula funding</p> <p>External change to the national economic environment which may impact on our funding expectations.</p> <p>Implications of changes to the funding of local government through locally collected business rates and revenue support grant. Effect of the localisation of council tax.</p> <p>Achieving anticipated income targets in the current financial climate.</p>	4	4	16	↔	<p>Corporate engagement in the development of the medium term financial strategy.</p> <p>Service commitment to business planning processes.</p> <p>Robust horizon scanning to monitor changes in Government policy.</p> <p>The Council will continue to carry out modelling exercises to ascertain the effect of the new schemes on the Council's finances. Options for business rates pooling will be assessed.</p> <p>Monitoring of corporate income streams and revenue budgets.</p>	<p>H of Finance & Audit</p> <p>Corporate Director (TW)</p> <p>Corporate Director (AR)</p> <p>H of F&A</p> <p>H of F&A</p>

No	Risk Title	Risk/Opportunity Description	Inherent risk status				Mitigating & Management actions	Ownership
			Impact of negative outcome	Chance of negative outcome	Risk score and direction of travel			
2	Funding of the future Capital Programme	Availability of capital resources and options of using funding streams, such as New Homes Bonus	4	4	16	↔	<p>Review of potential opportunities to support further capital programme.</p> <p>One of the objectives of the Strategic Asset Review is to identify opportunities for the disposal of assets and the generation of capital receipts.</p>	<p>Corporate Directors, H of F&A H of A</p> <p>Corporate Directors, H of F&A H of A</p>
3	Setting a lawful budget	Failure of the Council to set a lawful budget	5	1	5	↔	<p>The Budget is compiled in accordance with best practice guidelines issued by CIPFA and the Government. The final budget report includes an assessment from the Section 151 Officer on the adequacy of the Council's reserves and the robustness of the estimates made for the purpose the budget calculations.</p> <p>The budget process is laid down in the Council's Constitution. Executive and Council meetings are timetabled to meet the Statutory deadlines for setting the Council Tax.</p>	Head of Finance and Audit
4	Income from business rates	Income from Business Rates Is subject to volatility both from business rating appeals and from the economic climate.	5	3	15	↔	<p>The position will be monitored by the Head of Finance and Audit. The quarterly Revenue Budget Monitoring reports will monitor Business Rates income against projections. Any variances will be highlighted to Members at an early stage.</p>	Head of Finance and Audit

No	Risk Title	Risk/Opportunity Description	Inherent risk status				Mitigating & Management actions	Ownership
			Impact of negative outcome	Chance of negative outcome	Risk score and direction of travel			
5	Corporate Priorities	Failure to target budgets to service priorities	5	1	5	↔	The budget is subjected to extensive consultation with all Members, the public and the business community. Adequate levels of appropriately trained staff. Monthly monitoring of performance to management, quarterly to the Executive.	Head of Finance and Audit

Direction of travel symbols ↓ ↑ ↔

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	Base 2014/15 £ '000	Yr1 2015/16 £ '000	Yr2 2016/17 £ '000	Yr3 2017/18 £ '000	Yr4 2018/19 £ '000
Baseline Data					
Base budget brought forward (includes CT support grant paid to Town/Parish Councils of £125,369)	9,028	9,028	8,729	8,359	8,130
Reverse New Homes Bonus funding of the revenue budget of £564,043 (see 5.3)			564		
Income & Expenditure Variations					
Budget Pressures (Appendix B)		420	490	445	450
Budget Savings (Appendix B)		(307)	(2,272)	(221)	(171)
Reduction in Council Tax Support Grant for Town & Parish Councils		TBA			
Review of charges/ additional income (Appendix B)		TBA	(100)	(100)	(100)
Projected Expenditure:	9,028	9,141	7,411	8,483	8,309
FINANCING: -					
Government Grant (Settlement Funding Assessment - SFA)					
Business Rate Retention Income	1,717	1,976	2,026	2,089	2,167
Revenue Support Grant	1,979	1,366	973	652	527
Council Tax Freeze Grant		56			
Council Tax income	5,272	5,301	5,330	5,359	5,388
Surplus on Collection Fund	60	30	30	30	30
Projected Income :	9,028	8,729	8,359	8,130	8,112
Budget gap per year (Expenditure less Projected Income) (Projected)	0	412	(948)	353	197

4 year cumulative budget gap

14

KEY ASSUMPTIONS	Base 2014/15	Yr1 2015/16	Yr2 2016/17	Yr3 2017/18	Yr4 2018/19
Inflation: General Expenditure		2.0%	2.0%	2.0%	2.0%
Review of fees & charges		TBA	2%	2%	2%
Interest rates		1.00%	1.60%	2.25%	2.75%
Pay Award		1%	1%	1%	1%
SFA	£ 3,696,000	£ 3,342,000	£ 2,999,000	£ 2,741,000	£ 2,694,000
Pension revaluation - increased employer contributions		0.0%	0.0%	1.0%	1.0%
Council Tax Base : assume increase of 200 properties per year for 2015/16 and thereafter	36,250.26	36,450.26	36,650.26	36,850.26	37,050.26
Assumed Council Tax increase Council Tax - Band D (£)	145.42	145.42	145.42	145.42	145.42

	Yr1	Yr2	Yr3	Yr4
	2015/16	2016/17	2017/18	2018/19
	£ '000	£ '000	£ '000	£ '000
BUDGET PRESSURES				
Inflation on expenditure	270	275	285	290
Car Parks - review of income target	50			
Triennial Pension revaluation			100	100
Leisure contract - profiled increase	40			
Reversal of vacancy provision		100		
Reversal of Shared Services Target		55		
Housing Benefit Admin Grant - reduction	60	60	60	60
TOTAL BUDGET PRESSURES	420	490	445	450
DISCRETIONARY BID - Citizens Advice Bureau; Outreach Worker	10			
BUDGET SAVINGS				
Transformation Project (T18) - see 3.8	0	-2,160	-116	-106
Strategic Waste Review (EE.16/13 & Council 30/13)	-150			
Leisure Contract - profiled reduction		-5		
Extra income on investments from a predicted rise in interest rates	-95	-107	-105	-65
Additional income from planning applications	-50			
Savings on audit fees	-12			
TOTAL BUDGET SAVINGS	-307	-2,272	-221	-171
ADDITIONAL INCOME				
Review of charges	TBA	-100	-100	-100
	0	-100	-100	-100

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RESERVES - PROJECTED BALANCES (EXCLUDES SALCOMBE HARBOUR)					
			Opening balance	Projected Balance	
		Annual Contribution	1 April 2014	31 March 15	Comments
		£000	£000	£000	
EARMARKED RESERVES					
Code	Specific Reserves - General Fund				
0631	Capital Programme		977	282	Reduction due to capital commitments
0633	Revenue Grants		356	356	Comprises grants with no repayment conditions - created as a result of accounting changes introduced by IFRS.
0634	Rural Services Support Funding		37	37	Grant funding from DCLG
0635	Affordable Housing		102	122	
0638	Renovation Grant Reserve		37	37	Comprises proceeds from repayments
0639	New Homes Bonus		698	0	
0641	Business Rates Retention		1,023	0	Will be used to offset accounting deficit in Collection Fund
0645	Strategic Issues		379	306	
0650	Community Parks and Open Spaces		105	110	
0655	Community Well-being		44	0	Balance transferred to Economic Initiatives Reserve. Annual contribution ceased in 2014/15
0665	Repairs & Maintenance		343	265	
0670	Land and Development		196	157	Includes commitments for condition surveys and feasibility studies
0675	Ferry Repairs & Renewals		176	263	
0680	Economic Initiatives		112	126	
0685	Vehicles & Plant Renewals		1,236	1,007	Will be used for programmed vehicle replacements. Programme under review.
0690	Pay & Display Equipment Renewals		19	40	
0695	On-Street Parking		44	44	
0696	T18 Investment Reserve		935	0	A new reserve for T18 investment costs. Council Minute 34/13 refers
0700	Print Room Equipment		76	76	
0705	ICT Development		350	192	
0710	Sustainable Waste Management		72	0	
0720	District Elections		58	68	
0725	Beach Safety		17	14	
0730	Planning Policy & Major Devpts		671	487	Staffing and other commitments
0735	Building Control		187	172	
0740	Section 106 Deposits		37	37	
0830	Members Sustainable Community Locality		48	0	
Sub Total			8,335	4,198	
GENERAL RESERVES					
0765	General Fund Balance - Unearmarked Revenue Reserves		1,707	1,654	
TOTAL REVENUE RESERVES					
			10,042	5,852	

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South Hams District Council		APPENDIX D		
Council Tax Support Grant For Towns & Parishes				
Parish/Town	Council Tax Support Grant allocation for 2014/15	Illustrative Grant Reduction of 10.00%	Indicative Council Tax Support Grant allocation for 2015/16	
	£	£	£	
1 Ashprington	159	16	143	
2 Aveton Gifford	967	97	870	
3 Berry Pomeroy	725	73	652	
4 Bickleigh	3,706	371	3,335	
5 Bigbury	270	27	243	
6 Blackawton	732	73	659	
7 Brixton	1,177	118	1,059	
8 Buckfastleigh West	119	12	107	
9 Buckland-Tout-Saints	68	7	61	
10 Charleton	243	24	219	
11 Chivelstone	134	13	121	
12 Churchstow	201	20	181	
13 Cornwood	1,066	107	959	
14 Cornworthy	101	10	91	
15 Dartington	1,613	161	1,452	
16 Dartmouth	11,467	1,147	10,320	
17 Dean Prior	183	18	165	
18 Diptford	156	16	140	
19 Dittisham	276	28	248	
20 East Allington	774	77	697	
21 East Portlemouth	221	22	199	
22 Ermington	647	65	582	
23 Frogmore & Sherford	529	53	476	
24 Halwell & Moreleigh	257	26	231	
25 Harberton	689	69	620	
26 Harford	27	3	24	
27 Holbeton	265	27	238	
28 Holne	214	21	193	
29 Ivybridge	27,353	2,735	24,618	
30 Kingsbridge	11,567	1,157	10,410	
31 Kingston	277	28	249	
32 Kingswear	1,071	107	964	
33 Littlehempston	137	14	123	
34 Loddiswell	1,338	134	1,204	
35 Marlborough	1,030	103	927	
36 Marldon	935	94	841	
37 Modbury	1,729	173	1,556	
38 Newton & Noss	1,537	154	1,383	
39 North Huish	54	5	49	
40 Rattery	297	30	267	
41 Ringmore	100	10	90	
42 Salcombe	2,273	227	2,046	
43 Shaugh Prior	767	77	690	
44 Slapton	296	30	266	
45 South Brent	4,160	416	3,744	
46 South Huish	91	9	82	
47 South Milton	226	23	203	
48 South Pool	101	10	91	
49 Sparkwell	925	93	832	
50 Staverton	642	64	578	
51 Stoke Fleming	830	83	747	
52 Stoke Gabriel	863	86	777	
53 Stokenham	1,550	155	1,395	
54 Strete	465	47	418	
55 Thurlestone	509	51	458	
56 Totnes	33,732	3,373	30,359	
57 Ugborough	836	84	752	
58 Wembury	622	62	560	
59 West Alvington	292	29	263	
60 Woodleigh	12	1	11	
61 Yealmpton	1,766	177	1,589	
	125,369	12,542	112,827	

If you have any queries on the information shown above, please contact Angela Endean on 01803 861480 or email angela.endean@southhams.gov.uk

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AGENDA ITEM 13

SOUTH HAMS DISTRICT COUNCIL

AGENDA ITEM 13

NAME OF COMMITTEE	EXECUTIVE
DATE	11 SEPTEMBER 2014
REPORT TITLE	ANNUAL TREASURY MANAGEMENT REPORT 2013/14
REPORT OF	Head of Finance and Audit
WARDS AFFECTED	ALL

Summary of report:

To inform the Executive of the results and performance of the Treasury Management activity undertaken in 2013/14.

Financial implications:

Income from Treasury Management activities amounted to £169,000 in 2013/14. Consideration of the Annual Treasury Report forms an essential component of the Council's systems for public accountability. It also provides a platform for future investment planning.

RECOMMENDATIONS:

That the Executive:

1. Approves the actual 2013/14 prudential and treasury indicators in this report
2. Notes the Annual Treasury Management Report for 2013/14

Officer contact:

Lisa Buckle, Head of Finance and Audit
Lisa.buckle@swdevon.gov.uk

Michael Tithecott, Chief Accountant
Michael.tithecott@swdevon.gov.uk

1. BACKGROUND

- 1.1 This Council is required by regulations issued under the Local Government Act 2003 to produce an annual treasury management review of activities and the actual prudential and treasury indicators for 2013/14.

This report meets the requirements of both the CIPFA Code of Practice on Treasury Management (the Code) and the CIPFA Prudential Code for Capital Finance in Local Authorities (the Prudential Code).

During 2013/14 the reporting requirements were that the Executive should receive the following reports:

- an annual treasury strategy in advance of the year (Executive 21/03/13 - E.89/12)
- a mid - year treasury update report (Executive 12/12/13 – E43/13)
- an annual review following the end of the year describing the activity compared to the strategy (this report)

1.2 Treasury management is defined as:

“The management of the local authority’s cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks.”

1.3 The regulatory environment places responsibility on members for the review and scrutiny of treasury management policy and activities. This report is therefore important in that respect, as it provides details of the outturn position for treasury activities and highlights compliance with the Council’s policies previously approved by members.

2. THE ECONOMY AND INTEREST RATES

2.1 The financial year 2013/14 continued the challenging investment environment of previous years, namely low investment returns, although levels of counterparty risk had subsided somewhat. The original expectation for 2013/14 was that Bank Rate would not rise during the year and for it only to start gently rising from quarter 1 2015. This forecast rise is in line with current thinking. Economic growth (GDP) in the UK was virtually flat during 2012/13 but surged strongly during the year. Consequently there was no additional quantitative easing during 2013/14 and Bank Rate ended the year unchanged at 0.5% for the fifth successive year. While CPI inflation had remained stubbornly high and substantially above the 2% target during 2012, by January 2014 it had, at last, fallen below the target rate to 1.9% and then fell further to 1.7% in February. It is also expected to remain slightly below the target rate for most of the two years ahead. The UK coalition Government maintained its tight fiscal policy stance but recent strong economic growth has led to a cumulative, (in the Autumn Statement and the March Budget), reduction in the forecasts for total borrowing, of £97bn over the next five years, culminating in a £5bn surplus in 2018-19. The EU sovereign debt crisis subsided during the year and confidence in the ability of the Eurozone to remain intact increased substantially.

3. ISSUES FOR CONSIDERATION

Treasury Position at 31 March 2014

3.1 Our investment position at the beginning and the end of the year was as follows:

	As at 31/3/2013		As at 31/3/2014	
	Principal £	Interest %	Principal £	Interest %
Call	5,000,000	0.65	-	-
Short Fixed Money Market Funds	13,000,000	1.36	15,000,000	0.64
Heritable Bank	990,000	0.33	2,950,000	0.32
Total	282,011	-	72,368	-
	19,272,011	0.96	18,022,368	0.59

The following is a list of our fixed investments at 31 March 2014:

	Fixed to	£	Interest rate
Nationwide BS	20.05.14	5,000,000	0.47 %
Barclays Bank	22.04.14	5,000,000	0.44 %
Lloyds Bank	03.09.14	5,000,000	1.01 %

- 3.2 At the 31 March 2014 the Council had £72,368 frozen in the Heritable Bank which is UK registered and regulated, but a subsidiary of Landsbanki, one of the Icelandic Banks that have been affected by the world economic crisis. Heritable Bank is registered in Scotland with a registered address in Edinburgh. Heritable Bank Plc is authorised and regulated by the Financial Services Authority and is on the FSA Register. The bank's shares are owned by Icelandic bank Landsbanki.
- 3.3 The Council placed a deposit of £1,250,000 on 25th September 2008. At the time the deposit was placed the risk rating of Heritable was 'A' (long term deposits) and F1 (short term deposits) which were within the deposit policy approved by the Council. Both these ratings indicate low risk.
- 3.4 Administrators have kept the bank trading and are winding down the business over a period of years. The Administrators had paid fourteen dividends at the end of September 2013 amounting to 94% of the original deposit. However, they do not intend to make any further distributions until the conclusion of a legal dispute with Landsbanki.

Performance Assessment

- 3.5 Investment interest of £169,000 was received during 2013/14 which is £21,000 less than the budget of £190,000. This is a result of historically low interest rates during the past year with a bank base rate of 0.5% together with a risk adverse investment policy.

- 3.6 Industry performance is judged and monitored by reference to a standard benchmark; this is the 7 day London Interbank Bid Rate (LIBID). The average weighted LIBID rate for 2013/14 was 0.35%, which is 0.38% lower than our weighted average return of 0.73%. The reason we exceeded the benchmark is due to the use of fixed term deposits (see paragraph 3.1 above).
- 3.7 The Treasury Management Strategy is risk averse with no investments allowed for a period of more than a year and very high credit ratings are required together with a limit of £5m per counterparty. This has resulted in only a small number of institutions in which we can invest (see Appendix A).

Compliance with Treasury Limits and Prudential Indicators

- 3.8 During the financial year the Council operated within the treasury limits and Prudential Indicators set out in the Council's Treasury Policy Statement and annual Treasury Strategy Statement. The outturn for the Prudential Indicators is shown in Appendix B.

4. LEGAL IMPLICATIONS

- 4.1 Statutory powers are provided by the Local Government Act 1972 Section 151 and the Local Government Act 2003.

5. FINANCIAL IMPLICATIONS

- 5.1 Income from Treasury Management activities amounted to £169,000 in 2013/14. Consideration of the Annual Treasury Report forms an essential component of the Council's systems for public accountability. It also provides a platform for future investment planning.

6. RISK MANAGEMENT

The Risk Management implications are shown at the end of this report in the Strategic Risks Template.

7. OTHER CONSIDERATIONS

Corporate priorities engaged:	Sound financial management underpins all of the Council's corporate priorities.
Statutory powers:	Local Government Act 1972, s148(5)
Considerations of equality and human rights:	N/a
Biodiversity considerations:	N/a
Sustainability considerations:	N/a
Crime and disorder implications:	N/a
Background papers:	Executive:21/03/13: TMS Executive:12/12/13: Mid-year Review
Appendices attached:	Appendix A - Counterparty List Appendix B - Prudential Indicators

STRATEGIC RISKS TEMPLATE

No	Risk Title	Risk/Opportunity Description	Inherent risk status				Mitigating & Management actions	Ownership
			Impact of negative outcome	Chance of negative outcome	Risk score and direction of travel			
1	Security	risk of failure of counterparty	5	3	15	↔	The Council has adopted the CIPFA Code Of Practice for Treasury Management and produces an annual Treasury Management Strategy and Investment Strategy in accordance with CIPFA guidelines. The Council employs a Treasury Management advisor and a prudent view is always taken regarding future interest rate movements. Investment interest income is reported monthly to SMT and quarterly to the Executive. Audit Committee have a scrutiny role over the Treasury Management operation.	Head of Finance and Audit
2	Liquidity	liquidity constraints affecting interest rate performance	3	3	9	↔	See above	Head of Finance and Audit
3	Yield	volatility of interest rates / inflation	4	4	16	↔	See above	Head of Finance and Audit

Direction of travel symbols ↓ ↑ ↔

SOUTH HAMS DISTRICT COUNCIL LENDING LIST AS AT 31 MARCH 2014.

Barclays Bank Plc
Co-operative Bank (the Council's Bank)
HSBC Bank plc
Lloyds Banking Group Plc: <ul style="list-style-type: none"> • Bank of Scotland plc • Lloyds TSB Bank plc
Nationwide Building Society
Royal Bank of Scotland Group Plc: <ul style="list-style-type: none"> • The Royal Bank of Scotland plc • National Westminster Bank plc
Government UK Debt Management Facility
Local Authorities (as defined under Section 23 of the Local Government Act 2003)
AAA rated Money Market Funds

PRUDENTIAL AND TREASURY INDICATORS 2013/14**CAPITAL PRUDENTIAL INDICATORS**

The Council's capital expenditure plans are the key driver of treasury management activity. The outputs of the capital expenditure plans are reflected in prudential indicators, which are designed to assist members to overview and confirm capital expenditure plans.

Capital Expenditure.

This prudential Indicator is a summary of the Council's capital expenditure.

Capital Expenditure	2012/13 Actual £000	2013/14 Estimate £000	2013/14 Actual £000
Total spend	2,569	1,594	4,040

The table below summarises the financing of the Council's capital programme. Any shortfall of resources would result in a funding need (borrowing). However, the Council is currently debt-free.

Capital Expenditure	2012/13 Actual £000	2013/14 Estimate £000	2013/14 Actual £000
Total spend	2,569	1,594	4,040
Financed by:			
Capital receipts	743	50	1,455
Capital grants	554	589	1,549
Revenue reserves	1,272	955	1,036
Total funding	2,569	1,594	4,040

Nb. Please note that the estimate for 2013-14 represents the approved programme for that year. However, actual spend includes not only expenditure on projects within that programme, but also on schemes carried forward from previous programmes.

The Council's Borrowing Need (the Capital Financing Requirement)

The second prudential indicator is the Council's Capital Financing Requirement (CFR). It is essentially a measure of the Council's underlying need to borrow if the figure is greater than zero. The negative figure reflects the fact that the Council is debt-free and has a nil borrowing requirement.

	2012/13 Actual £000	2013/14 Estimate £000	2013/14 Actual £000
Total CFR	(98)	(98)	(98)
Movement in CFR	Nil	Nil	Nil
Net borrowing requirement (the Council is debt free)	Nil	Nil	Nil

AFFORDABILITY PRUDENTIAL INDICATORS

The previous sections cover the overall capital and control of borrowing prudential indicators, but within this framework prudential indicators are required to assess the affordability of the capital investment plans. These provide an indication of the impact of the capital investment plans on the Council's overall finances. The Council is asked to approve the following indicators:

Ratio of financing costs to net revenue stream

This indicator identifies the trend in the receipt of net investment income against the net revenue stream. It is calculated by dividing investment income and interest received by the Council's Net Budget.

	2012/13 Actual	2013/14 Estimate	2013/14 Actual
Ratio of net investment income to net revenue stream (surplus).	2.6%	2.1%	1.8%

Estimates of the incremental impact of capital investment decisions on council tax

This indicator calculates the notional cost of the impact of lost investment income on the Council Tax, from spending capital resources.

Incremental impact of capital investment decisions on the band D council tax (notional cost as explained above)

	2012/13 Actual £	2013/14 Estimate £	2013/14 Actual £
Future incremental impact of capital investment decisions on the Band D council tax (Notional cost)	0.25	0.13	0.30

TREASURY INDICATORS: LIMITS TO BORROWING ACTIVITY

The Operational Boundary – This is the limit beyond which external debt is not normally expected to exceed. This is the maximum level of external debt for cash flow purposes.

Operational Boundary	2012/13 £	2013/14 £
Borrowing	2,000,000	2,000,000
Other long term liabilities	-	-
Total	2,000,000	2,000,000

The Authorised Limit for External Debt – A further key prudential indicator represents a control on the overall level of borrowing. This represents a limit beyond which external debt is prohibited, and this limit needs to be set or revised by Full Council. It reflects the level of external debt which, while not desired, could be afforded in the short term, but is not sustainable in the longer term.

This provides headroom over and above the operational boundary for unusual cash movements. This is the maximum amount of money that the Council could afford to borrow.

This is the statutory limit determined under section 3 (1) of the Local Government Act 2003. The Government retains an option to control either the total of all councils' plans, or those of a specific council, although no control has yet been exercised.

Authorised limit	2012/13 £	2013/14 £
Borrowing	7,000,000	7,000,000
Other long term liabilities	-	-
Total	7,000,000	7,000,000

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**E.18/14 MINUTES OF A MEETING OF
THE EXECUTIVE
HELD AT FOLLATON HOUSE ON THURSDAY, 11 SEPTEMBER 2014**

Members in attendance:			
* Denotes attendance			
*	Cllr H D Bastone	*	Cllr R J Tucker (Chairman)
*	Cllr R D Gilbert	*	Cllr L A H Ward
*	Cllr M J Hicks (Vice Chairman)	*	Cllr S A E Wright
*	Cllr M F Saltern		

Also in attendance and participating		
Item 7	E.21/14	Cllrs Baldry, Barber, Coulson, Foss, Hodgson and Holway
Item 10	E.24/14	Cllrs Baverstock and Hodgson
Item 12	E.26/14	Cllrs Baldry, Barber, Brazil and Hodgson,
Item 14	E.28/14	Cllrs Baldry and Barber
Also in attendance and not participating		
Cllrs Blackler, Bramble, Carson, B Cooper, Gorman, Hitchins, Pearce, Rowe, Smerdon, Squire, Steer, Stone and Westacott		

Officers in attendance		
All items	Minute Ref	Head of Corporate Services and Member Services Manager
Item 7	E.21/14	Economic Development Officer
Item 8	E.22/14	Community Projects and Policy Officer
Item 9, 10, 11	E.23/14, E.24/14, E.25/14	Street Scene Manager
Item 12, 13	E.26/14, E.27/14	Head of Finance and Audit

E.18/14 MINUTES

The minutes of the meeting of the Executive held on 24 July 2014 were confirmed as a correct record and signed by the Chairman.

E.19/14 DECLARATIONS OF INTEREST

Members and officers were invited to declare any interests in the items of business to be considered during the course of this meeting but none were made.

E.20/14 **PUBLIC QUESTION TIME**

It was noted that no public questions had been received.

E.21/14 **RURAL DEVELOPMENT PROGRAMME FOR ENGLAND (RDPE)
LOCAL ACTION 2015 TO 2020**

Members were asked to consider a report that sought to put in place arrangements to enable effective delivery of approximately £3.8million of external funds, covering South Hams, West Devon and Teignbridge for the period 2015-2020 under the Community Led Rural Development Programme for England.

The Executive Portfolio Holder for Planning, Economy and Community introduced the report.

During discussion, the following points were raised:

- One Member raised concerns that the programmes had not been accountable. For instance, the answers to such questions as how had the Board Members been chosen and how had projects been identified were not known;
- Members agreed that Town and Parish Councils did not seem aware of projects selected until they had commenced and there had not been a great deal of communication about them;
- The Economic Development Officer (EDO) advised Members that a number of projects had been supported and examples were given. Both the South Devon Coastal Local Action Group (LAG) and the Greater Dartmoor Local Enterprise Action Fund (LEAF) had an elected Member on the Board to ensure transparency. She also advised that the next round of project funding would require the RDPE Programme to concentrate on projects with an economic focus;
- One Member suggested that a further recommendation be added that required the RDPE Programme to be considered by a Scrutiny Panel on an annual basis. This would aid transparency of the Programme and would also help Members understand how the effectiveness of the projects had been assessed. This proposal was further amended so that the Programme be included as a report to the next round of Scrutiny Panel meetings in November and then on an annual basis. This was **PROPOSED, SECONDED** and on being put to the vote declared **CARRIED**. It was also agreed that the Programming Panel on 2 October would decide on the appropriate Scrutiny Panel to consider this matter;
- One Member asked if the next round of funding would support a village hall refurbishment. In response, the EDO stated that a project such as this would only be supported if there was an element of economic gain;

- One Member stated that this RDPE Programme was opening the door to European Union funding and as such should be supported.

It was then:

RESOLVED

- a) That approval be given to the Council performing the function of Accountable Body for both the Greater Dartmoor Local Enterprise Action Fund (LEAF) and the South Devon Coast Local Action Group (LAG) for the Rural Development Programme 2015-2020;
- b) That an annual contribution of £16,400 per year for six years, totalling £98,400 towards the costs of programme management and administration and project development from the Economic Initiatives Reserve be agreed; and
- c) That the Programme be the subject of a report to the next round of Scrutiny Panel meetings and then reviewed on an annual basis.

E.22/14 SUSTAINABLE COMMUNITY LOCALITY FUND UPDATE 2013/14

Members were presented with a report that provided an update on projects supported through the Sustainable Community Locality Fund (SCLF) in 2013/14.

The Executive Portfolio Holder for Planning, Economy and Community introduced the report. Members were reminded that any unspent funds would not be rolled over at the end of this year.

It was then:

RESOLVED

That the projects that had benefited from SCLF funding in 2013/14 had been reviewed and noted.

E.23/14 CAR PARKING TARIFF REVIEW IN TOTNES

Members were presented with a report that made a recommendation in respect of Pay and Display tariffs in Totnes car parks.

The Executive Portfolio Holder for Environment Services introduced the report and advised that the scheme had been put forward by the community and town council in Totnes.

It was then:

RESOLVED

That Council be **RECOMMENDED** that:

1. Tariffs as detailed in Appendix 1 of the presented report be implemented in car parks in Totnes; and
2. The South Hams District Council's Off Street Parking Places Order be updated to reflect the changes.

E.24/14 **REVIEW OF OFF STREET PARKING PLACES ORDER IN BEESANDS**

Members were presented with a report that made a recommendation in respect of reviewing the parking restrictions in Beesands.

The Executive Portfolio Holder for Environment Services introduced the report and the local Ward Member advised Members of the background. During discussion, one Member did raise concerns in relation to parking on designated village green areas.

It was then:

RESOLVED

That Council be **RECOMMENDED** that:

1. Due to issues of vehicles parking inappropriately in Beesands, parking on the Village Green be restricted to those vehicles parking with the express permission of South Hams District Council only; and
2. The South Hams District Council's Off Street Parking Places Order be updated to reflect this change.

E.25/14 **CAR PARKING TARIFF REVIEW IN HOPE COVE**

Members were presented with a report that made a recommendation in respect of Pay and Display tariffs in the Hope Cove car park.

The Executive Portfolio Holder for Environment Services introduced the report and advised that the scheme had been put forward as the car park in Hope Cove was historically underused and it was hoped that this scheme would make the car park more competitive. The scheme had the support of the community and the Parish Council.

It was then:

RESOLVED

That Council be **RECOMMENDED** that:

1. Tariffs as detailed in paragraph 2.4 of the presented report be implemented in the car park in Hope Cove; and
2. The South Hams District Council's Off Street Parking Places Order be updated to reflect the changes.

E.26/14

MEDIUM TERM FINANCIAL STRATEGY

Members were presented with a report that updated them in respect of the medium term forecast and to propose some early thoughts about how the funding gap might be bridged, with a view to setting a direction of travel for the next four years.

The Executive Portfolio Holder for Support Services introduced the report and outlined the recommendations. The Head of Finance and Audit drew Member's attention to the table in the presented report that outlined the predicted annual budget gap or surplus over the next four years and how the savings from T18 would affect the figures.

During discussion, the following points were raised:

- One Member asked about business rates pooling. In response, the Head of Finance and Audit advised that a future report to Council in October would recommend that South Hams District Council withdraw from the pool for 2015/16 due to the high risk of business rates appeals;
- One Member felt that New Homes Bonus funds should be used to support affordable housing needs;
- In response to concerns that Central Government did not provide the figures necessary to enable budgeting for five years ahead, the Head of Finance and Audit stated that it had been made clear by the Government that the Revenue Support Grant would significantly reduce over the next few years;
- In discussion relating to passing on the reduction in Council Tax Support Grant to town and parish councils, Members asked that the fact that South Hams was passing on a reduction in Government funding (rather than it being a district council initiative) be made clear to both town and parish councils and members of the public;
- The Head of Finance and Audit responded to a number of specific questions relating to figures presented within the report.

It was then:

RESOLVED that Council be **RECOMMENDED** to consider the following 'minded to' views in order to guide the 2015/16 budget process:

1. In light of the projected T18 savings, Members are 'minded to' not increase Council Tax for 2015-16 at this stage
2. New Homes Bonus should be used to support the Revenue Budget for 2015-16 unless other ways to support the budget arise in the meantime;
3. A 10% reduction in Council Tax Support Grant be passed on to town and parish councils as shown in Appendix D of the presented report; and
4. Other budget savings were to be looked for and considered.

E.27/14 **ANNUAL TREASURY MANAGEMENT REPORT 2013/14**

Members were presented with a report that informed Members of the results and performance of the Treasury Management activity undertaken in 2013/14.

The Executive Portfolio Holder for Support Services introduced the report.

It was then:

RESOLVED:

1. That the actual 2013/14 prudential and treasury indicators in this report be approved; and
2. That the Annual Treasury Management report for 2013/14 be noted.

E.28/14 **REPORTS OF OTHER BODIES**

RESOLVED

That the following be received and that any recommendations contained therein be approved:

- a) **Economy and Environment Scrutiny Panel – 4 September 2014**
- i) **EE.17/14 REVIEW OF PROVISION AND MAINTENANCE OF SHDC FLEET**

RECOMMENDED

1. That Council be **RECOMMENDED** that Option 2 as set out in paragraph 3.1 of the presented report be implemented; and
2. The 'Waste Review' Task and Finish Group be responsible for overseeing the implementation of the recommended option.

(NOTE: THESE DECISIONS, WITH THE EXCEPTION OF MINUTE E.23/14, E.24/14, E.25/14, E.26/14 AND E.28/14 (a) (Part 1) WHICH ARE RECOMMENDATIONS TO THE COUNCIL MEETING TO BE HELD ON 2 OCTOBER 2014, WILL BECOME EFFECTIVE FROM 5.00PM ON MONDAY 29 SEPTEMBER 2014 UNLESS CALLED IN, IN ACCORDANCE WITH SCRUTINY PROCEDURE RULE 18).

(Meeting commenced at 10.00 am and concluded at 11.35 am)

Chairman

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